

Getting Started Manual For Margin Scheme

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Step 1: How to Activate Margin Scheme?

Reminder: Please contact our support to subscribe Margin Scheme before perform this step, otherwise you might unable to activate it.


TreezSoft Online Accounting 2.0

Second Hand Car D...
TreezSoft Support
Logout

Dashboard
New (Shortcut)
Company
Customer
Supplier
Banking
Stock
General Ledger
Tax

GST Preferences 1

GST Account Defaults

Prepayment

Prepayment Tax Code
 SR_S (9215/000) Default tax code and account for prepayment/deposit

GST Liability
 4100/000 Default contra account for above prepayment/deposit

Reverse Charge

Reverse Charge Tax Code (sales)
 SR_I (9215/000) Default tax code for reverse charge / self recipient accounting / imported service to be credited

Reverse Charge Tax Code (purchase)
 TX_I (3060/000) Default tax code for reverse charge / self recipient accounting / imported service to be debited

Gift Rule

Trigger Amount
 500 Accumulated gift amount per fiscal year to trigger Gift Rule.

Gift Rule Tax Code
 DS (9215/000) Default tax code for gift's GST amount

Gift Rule Expenses Account
 9430/000 Default contra account for gift's GST amount

Deferred GST

Deferred Input Tax Account
 3061/001 Trace input tax been deferred.

Deferred Output Tax Account
 9216/001 Trace output tax been deferred.

Bad Debt (AR)

Bad Debt Relief Tax Code
 AJP_ARBD (3061/000) Default tax code and account for bad debt relief

Bad Debt Recover Tax Code
 AJS_ARBD (9216/000) Default tax code and account for bad debt recover

GST Bad Debt Liability
 4101/000 Default contra account for above bad debt handling

Bad Debt Provision (sales)
 3070/000 Default provision account for sales bad debt

Bad Debt Expenses (sales)
 9450/000 Default bad debt account for sales

Bad Debt Recover (sales)
 8070/000 Default bad debt recover account for sales

Bad Debt (AP)

Bad Debt Relief Tax Code
 AJS_APBDD (9217/000) Default tax code and account for bad debt relief

Bad Debt Recover Tax Code
 AJP_APBDD (3062/000) Default tax code and account for bad debt recover

GST Bad Debt Claimable
 3080/000 Default contra account for above bad debt handling

Bad Debt Expenses (purchase)
 8080/000 Default bad debt account for purchase

Bad Debt Recover (purchase)
 9460/000 Default bad debt recover account for purchase

Financial Settings

GST Taxable Period
 1 Frequency (in month unit) to declare GST return

GST Next Filing Date
 30/11/2015 Next date to declare GST Return

Bad Debt Relief Min. Month
 6 Minimum aged month required to request bad debt relief

Days Limits
 21 Days limit rule to overrides basic tax point

Max Input Tax Claim
 30 Max input tax claimable amount for simplified tax invoice

GST Clearing
 9999/000 Temporary account for GST to be paid/refunded

☒ Only GST tax code could be used in document under GST mode

☒ Enable Margin Scheme 2

De minimis Rule

Total value of exempt supplies not exceed 5,000 per month

Total value of exempt supplies not exceed 5 % of all supplies value per month

Save 3



1. Go to **GST Preferences** (under **Tax** module).
2. Tick on **Enable Margin Scheme**.
3. **Save**.
4. After done, you may start record your transaction via margin scheme feature. We have 2 way to record transaction, and they could be found at following steps, either (A) or (B).

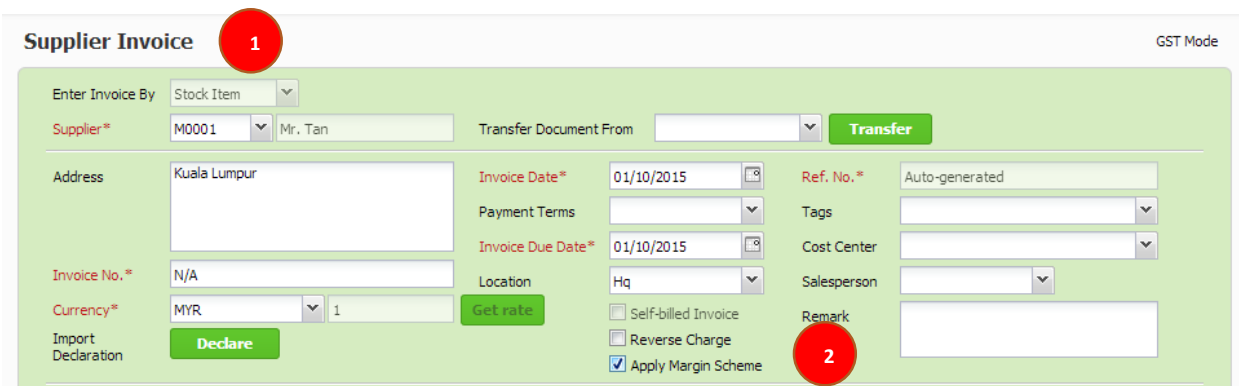
Note: Please contact support if you are unable to save.

Step 2: Record Car Purchase (A)

Note:

This is the first (preferred) way to record car purchase.

You may record transaction in either Cash Purchase or Supplier Invoice screen. Both screens are using similar method to record purchase. We will use Supplier Invoice as a guidance.



Supplier Invoice GST Mode

Enter Invoice By: Stock Item

Supplier*: M0001 Mr. Tan Transfer Document From: **Transfer**

Address: Kuala Lumpur

Invoice Date*: 01/10/2015 Invoice Due Date*: 01/10/2015 Ref. No.*: Auto-generated

Payment Terms: Tags:

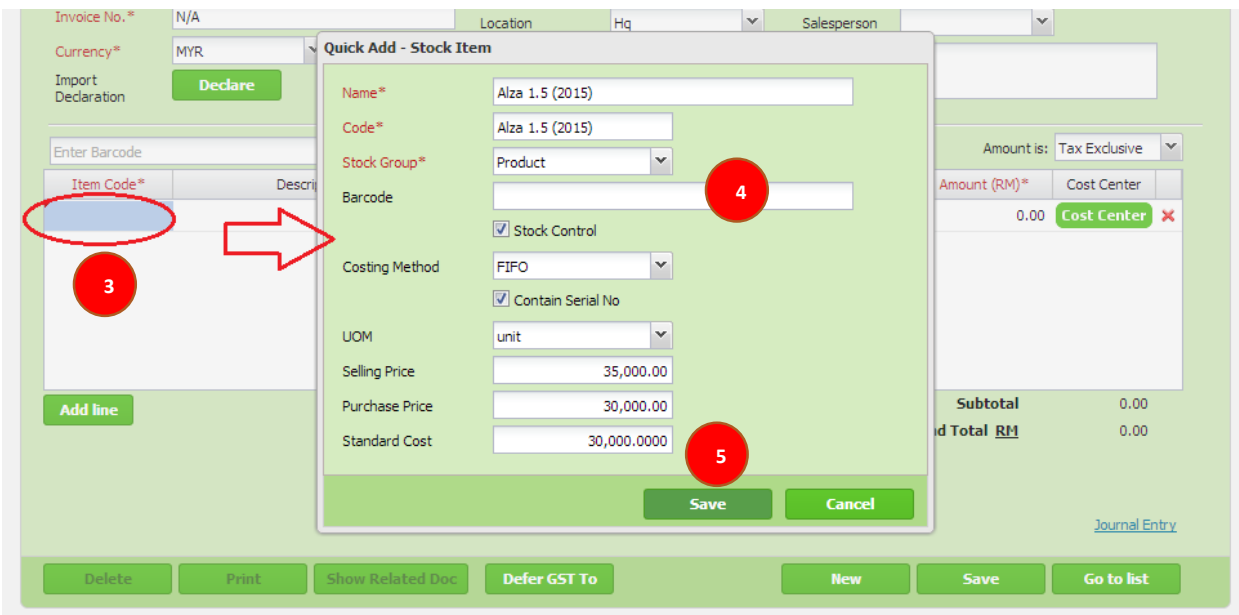
Invoice No.*: N/A Location: Hq Cost Center:

Currency*: MYR 1 **Get rate** ☐ Self-billed Invoice Salesperson:

Import Declaration: **Declare** ☐ Reverse Charge Remark:

☒ Apply Margin Scheme

1. Go to **Supplier Invoice** (under **Supplier** module).
2. Tick on **Apply Margin Scheme**.



Invoice No.*: N/A Location: Hq Salesperson:

Currency*: MYR **Declare**

Import Declaration: **Declare**

Enter Barcode:

Item Code*: Description:

Add line

Quick Add - Stock Item

Name*: Alza 1.5 (2015)

Code*: Alza 1.5 (2015)

Stock Group*: Product

Barcode:

☒ Stock Control

Costing Method: FIFO

☒ Contain Serial No

UOM: unit

Selling Price: 35,000.00

Purchase Price: 30,000.00

Standard Cost: 30,000.0000

Save **Cancel**

Amount is: Tax Exclusive

Amount (RM)*: 0.00 Cost Center: **Cost Center** ✖

Subtotal: 0.00

Grand Total RM: 0.00

[Journal Entry](#)

Delete **Print** **Show Related Doc** **Defer GST To** **New** **Save** **Go to list**

3. Select **Item Code** and click **Add New**.
4. Fill in necessary info and ensure **Contain Serial No** is ticked.
5. **Save**.

Address: Kuala Lumpur
Invoice No.*: N/A
Currency*: MYR
Import Declaration: [Declare](#)
Invoice Date*:
Payment Terms:
Invoice Due Date*:
Location:
[Get rate](#)

Enter Barcode

Item Code*	Description	Quantity	Serial No.	UOM
Alza 1.5 (2015)	Alza 1.5 (2015)	1.00	?	unit

[Add line](#)
[Delete](#) [Print](#) [Show Related Doc](#) [Defer GST To](#)

Assign Serial Numbers - Alza 1.5 (2015)(Alza 1.5 (2015))

Generate the required amount of serial numbers or manually enter the serial numbers in the table below or you can import the serial numbers using the import feature below.

Starting Number* Quantity* 1

Prefix Suffix

Remark

[Generate](#)

Serial Number*	Remark	Status
JGK 8890		Available
JNM 3213		Available

Required Serial Numbers: 1
Serial Numbers Assigned: 2

Filename: [Import](#)

[OK](#) [Cancel](#)

6. Click on **Serial No** hyperlink.
7. Fill in car plate number and remark (if purchase multiple car of same model, enter multiple car plate number).
8. **OK**.

Enter Barcode
Amount is: Tax Exclusive

Item Code*	Description	Quantity	Serial No.	UOM	Unit Price	Discount	Tax Rate	Amount (RM)*	Cost Center
Alza 1.5 (2015)	Alza 1.5 (2015)	2.00	2	unit	30,000.00		GST 0% (NR)	60,000.00	Cost Center

[Add line](#)

Subtotal: 60,000.00
GST 0% (NR): 0.00
Grand Total RM: 60,000.00
[Journal Entry](#)

[Delete](#) [Print](#) [Show Related Doc](#) [Defer GST To](#) [New](#) [Save](#) [Go to list](#)

9. Fill in tax rate (either **OP** or **NR**) and amount.
10. **Save**.

Step 3: Check Purchased Car in Stock (A)

Serial Number Inquiry 1

Date Created As Of 3
 Location
 Item Code
 Serial Number

Stock Group
 Status
 Sort by
☐ in descending order

Retrieve 2

Serial Number	Date Created	Item Code	Stock Group	Status	Location Code	Remark
JGK 8890	01/10/2015	Alza 1.5 (2015)	Product	Available	Hq	
JNM 3213	01/10/2015	Alza 1.5 (2015)	Product	Available	Hq	

3

Page of 1

Print to PDF 4

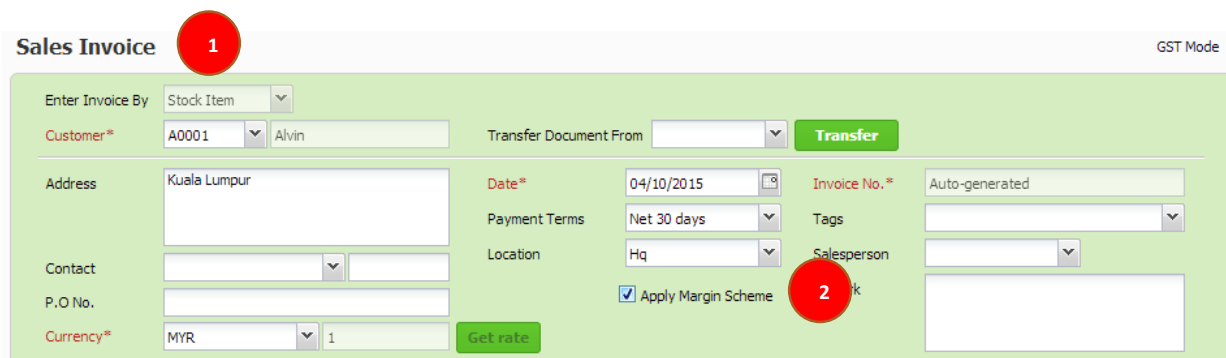
1. Go to **Serial Number Inquiry** (under **Stock** module).
2. Fill in criteria and click **Retrieve**.
3. List of car is shown, together with their Status and Location.
4. Click **Print to PDF** if needed.

Step 4: Record Car Sales (A)

Note:

This is the first (preferred) way to record car sales.

You may record transaction in either Cash Sales or Sales Invoice screen. Both screens are using similar method to record sales. We will use Sales Invoice as a guidance.



Sales Invoice GST Mode

Enter Invoice By: Stock Item

Customer*: A0001 Alvin

Transfer Document From: [Dropdown] **Transfer**

Address: Kuala Lumpur

Date*: 04/10/2015

Invoice No. *: Auto-generated

Payment Terms: Net 30 days

Tags: [Dropdown]

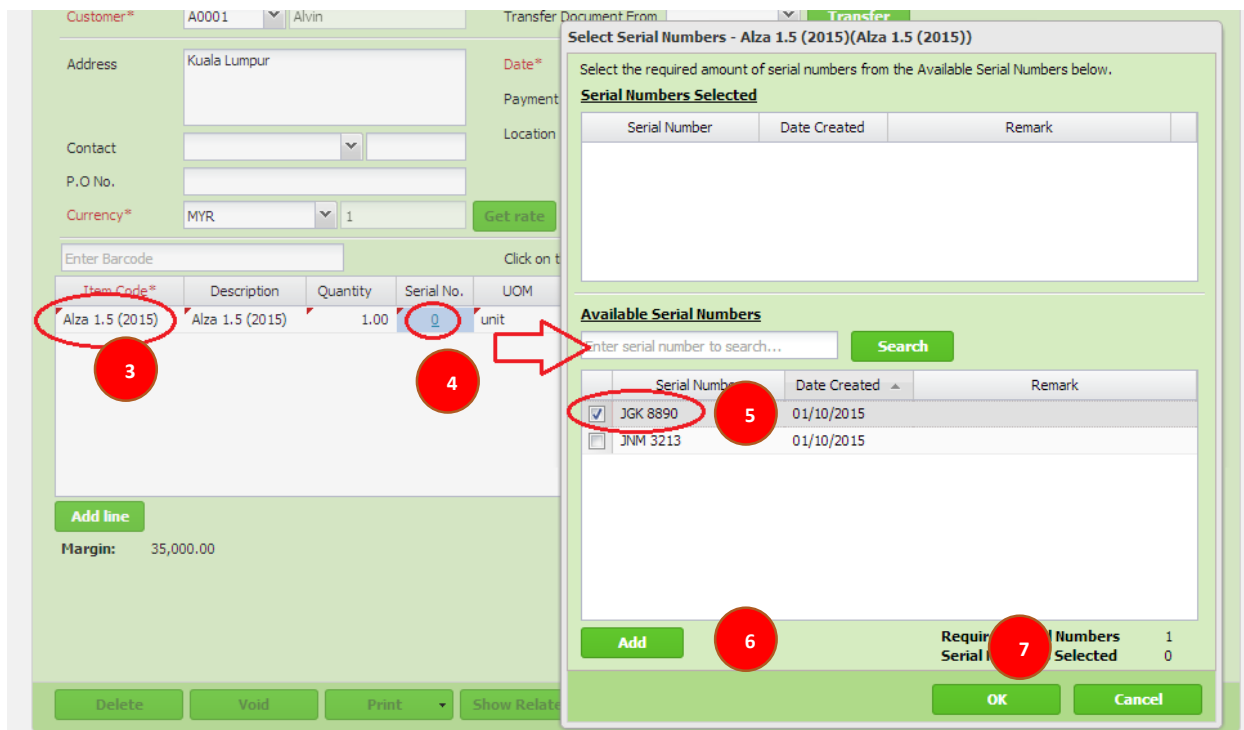
Location: Hq

Salesperson: [Dropdown]

☒ Apply Margin Scheme **2**

Currency*: MYR 1 **1** **Get rate**

1. Go to **Sales Invoice** (under **Customer** module).
2. Tick on **Apply Margin Scheme**.



Customer*: A0001 Alvin

Transfer Document From: [Dropdown] **Transfer**

Address: Kuala Lumpur

Date*: 04/10/2015

Payment Terms: Net 30 days

Location: Hq

Salesperson: [Dropdown]

☒ Apply Margin Scheme

Currency*: MYR 1 **Get rate**

Enter Barcode: [Input]

Click on the [Dropdown]

3 **4**

Alza 1.5 (2015) **Alza 1.5 (2015)** **1.00** **0** unit

Add line

Margin: 35,000.00

5 **6** **7**

Select Serial Numbers - Alza 1.5 (2015)(Alza 1.5 (2015))

Select the required amount of serial numbers from the Available Serial Numbers below.

Serial Numbers Selected

Serial Number	Date Created	Remark

Available Serial Numbers

Enter serial number to search... **Search**

Serial Number	Date Created	Remark
<input checked="" type="checkbox"/> JGK 8890	01/10/2015	
<input type="checkbox"/> JNM 3213	01/10/2015	

Add **7** **6** **7**

Require Serial Numbers 1

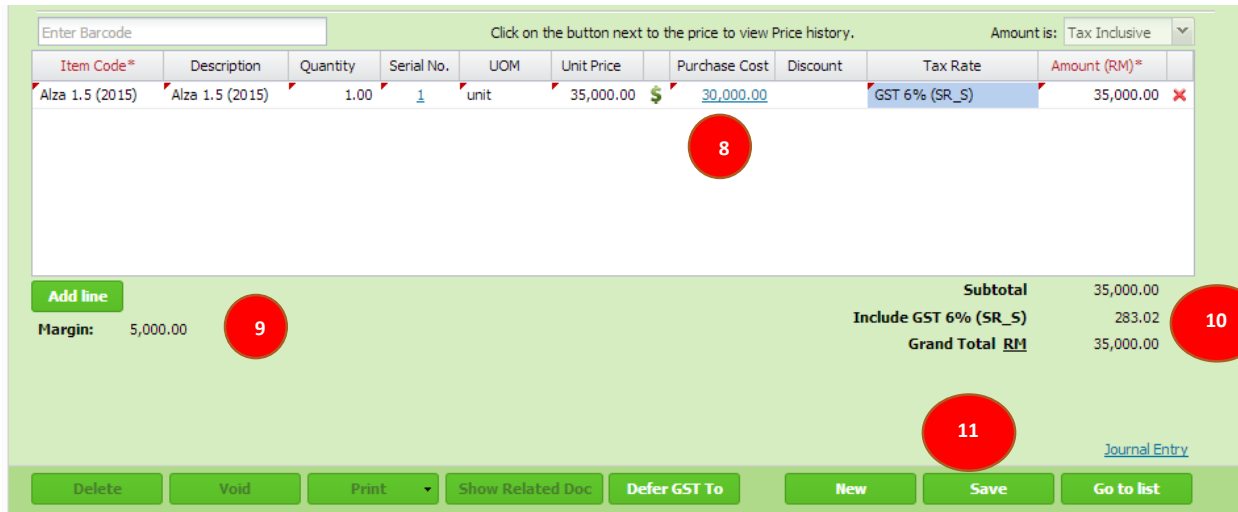
Selected 0

OK **Cancel**

3. Select the car model you would like to sell.

4. Fill in the **Quantity** and click on **Serial No.** hyperlink.
5. Determine which car to sell.
6. Click **Add** to confirm the selected car.
7. **OK.**

Note: If there is no car purchased under margin scheme, serial number pop up screen would show nothing.



Enter Barcode Click on the button next to the price to view Price history. Amount is: Tax Inclusive

Item Code*	Description	Quantity	Serial No.	UOM	Unit Price	Purchase Cost	Discount	Tax Rate	Amount (RM)*
Alza 1.5 (2015)	Alza 1.5 (2015)	1.00	1	unit	35,000.00	\$ 30,000.00		GST 6% (SR_S)	35,000.00

8

Add line **9**

Margin: 5,000.00

Subtotal 35,000.00 **10**

Include GST 6% (SR_S) 283.02

Grand Total RM 35,000.00

11

[Journal Entry](#)

Delete Void Print Show Related Doc Defer GST To New Save Go to list

8. Check the **Purchase Cost**, and fill in **Tax Rate** and **Amount**.
9. Observe the **Margin** of this transaction.
10. Observe the **GST** which calculated from **Margin**.
11. **Save.**

4.1 Keep Additional Hire Purchase Info such as Loan Amount

Sales Invoice GST Mode

Enter Invoice By: Stock Item

Customer*: A0001 Alvin Transfer Document From: Transfer

Address: ☐ Billing Address ☐ Delivery Address Date*: 08/10/2015 Invoice No.: TI-00003

More Info

Up to 6 user defined field is allowed.

Example 1: Label = "Project Title", Value = "Room Renovation".
Example 2: Label = "Loan Amount", Value = "RM 10000".

Label	Value
Down Payment	10000
Loan Amount	44750
Interest Rate	4.0
Tenure	60 months
Monthly Installment	775
Final Installment	815.20

Add line

Note:
When transfer from multiple documents, system will pick up the "More Info" from last transferred document.
User defined field would be printed out except for simplified tax invoice and those been customized.

Ok

More Info

% Amount is: Tax Inclusive

Tax Rate	Amount (RM)*
6% (SR_S)	54,750.00

Subtotal: 54,750.00
GST 6% (SR_S): 268.87
Grand Total RM: 54,750.00

Journal Entry

Save Go to list

1. In the Sales Invoice, click on **More Info**.
2. Fill in additional info. (max up to 6)
3. Click **OK**.
4. **Save**.
5. When print out the invoice, these additional info would be shown as per below:

Second Hand Car Dealer (BGT566ss)
1111 Malaysia
Phone No. 1
(GST ID No. : 5676346633333)
(Margin Scheme No. :)

*This is not a tax invoice

Invoice No. : TI-00003

Alvin
Kuala Lumpur
Phone No.

Payment Terms : Net 30 days
Date : 08/10/2015
Due Date : 07/11/2015
Page : 1 of 1

Down Payment : 10000 **Interest Rate : 4.0** **Monthly Installment : 775**
Loan Amount : 44750 **Tenure : 60 months** **Final Installment : 815.20**

Item.	Description	Qty	UOM	Unit Price	Disc.	Amount MYR
1	Toyota Vios 1.5 (2014) - BJD 2259	1.00	unit	55,000.00	250.00	54,750.00

Continue...

4.2 Print out Hire Purchase Info to Bank

Note: This is a very basic letter, you might need to prepare your own letter manually if the letter is not suit you.

Sales Invoice GST Mode

Enter Invoice By:

Customer*:

Address: ☐ Billi ☐ Kuala

Contact:

P.O No.:

Currency*:

Enter Barcode:

Item Code*:

Add line

Margin: 4,750.00

Letter to Bank

To: Malayan Banking Berhad
Level 14, Menara Maybank
100 Jalan Tun Perak
50050 Kuala Lumpur,
Malaysia
Contact: +603-2070 8833

RE: Car Loan

Hire Purchase Details

Item Code: Quantity: **Go**

Description	Amount
Selling Price	54,750.00
Total Amount	54,750.00
Loan Amount (-)	0.00
Down Payment	54,750.00

Print **Cancel**

Print **Show Related Doc** **Defer GST To** **New** **Save** **Go to list**

Print Original
Print Duplicate
Letter to Bank

1. In the Sales Invoice, click on **Print > Letter to Bank**.
2. Fill in necessary info, select the **Item Code**.
3. Click **Go**, then hire purchase details would be shown.
4. Fill in the **Loan Amount**. (If you have keep the loan amount in **More Info**, you may select it from here)
5. Click **Print** to print the letter.

Step 5: Validate Sold Car (A)

Serial Number Inquiry

1

Date Created As Of: 22/10/2015 Location: ALL Item Code: Alza 1.5 (2015) Serial Number:

Stock Group: ALL Status: ALL Sort by: Serial Number ☐ in descending order

2 **Retrieve**

Serial Number	Date Created	Item Code	Stock Group	Status	Location Code	Remark
JGK 8890	01/10/2015	Alza 1.5 (2015)	Product	Issued	Hq	
JNM 3213	01/10/2015	Alza 1.5 (2015)	Product	Available	Hq	

3

4 playing 1 - 2 of 2

Print to PDF

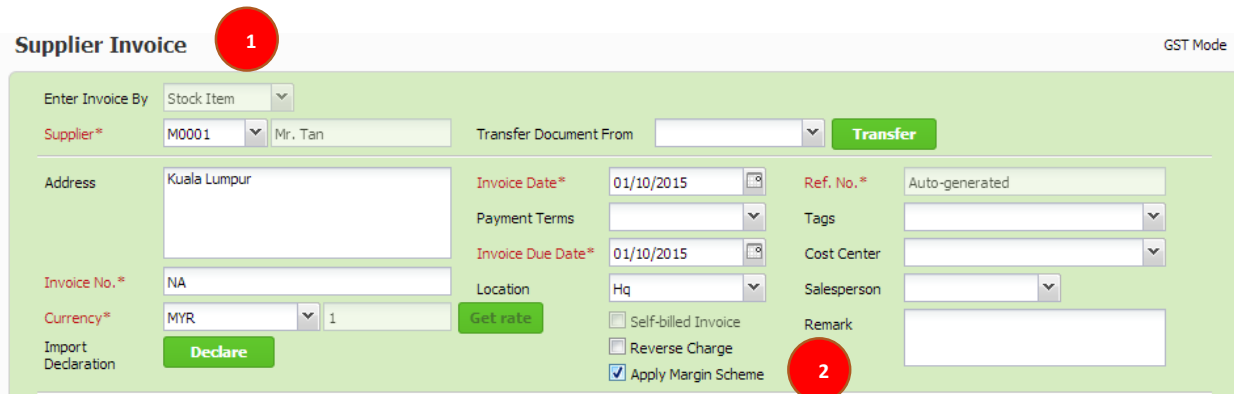
1. Go to **Serial Number Inquiry** (under **Stock** module).
2. Fill in criteria and click **Retrieve**.
3. For the car been sold, the **Status** would be "**Issued**".
4. Click **Print to PDF** if needed.

Step 6: Record Car Purchase (B)

Note:

This is the second way to record car purchase.

You may record transaction in either Cash Purchase or Supplier Invoice screen. Both screens are using similar method to record purchase. We will use Supplier Invoice as a guidance.



Supplier Invoice GST Mode

Enter Invoice By: Stock Item

Supplier*: M0001 Mr. Tan Transfer Document From: Transfer

Address: Kuala Lumpur Invoice Date*: 01/10/2015 Ref. No.*: Auto-generated

Payment Terms: Invoice Due Date*: 01/10/2015 Tags:

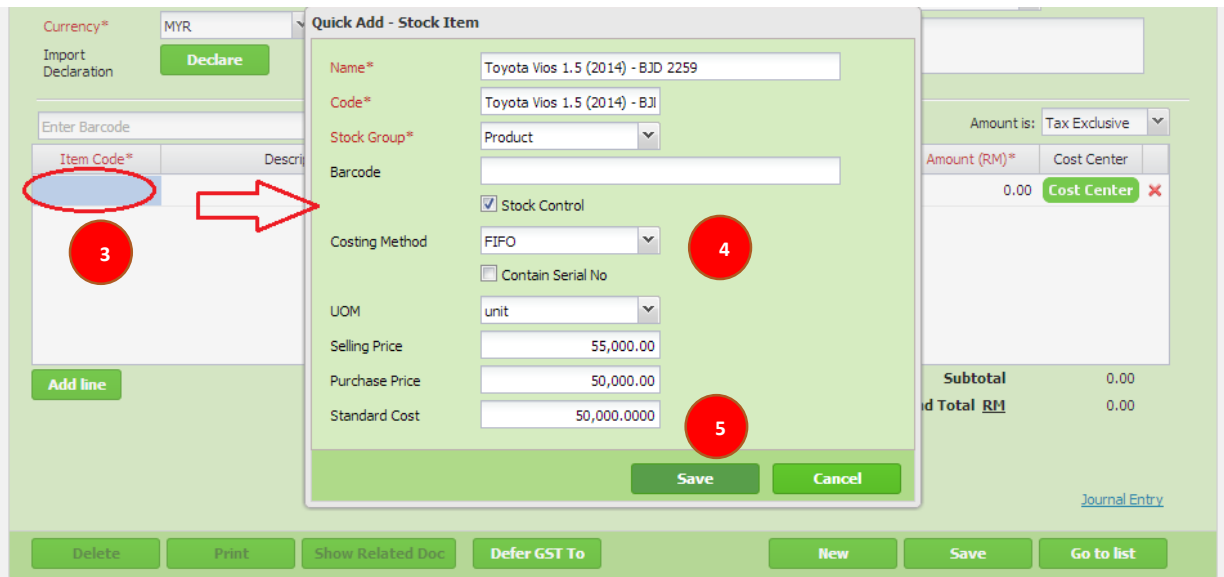
Invoice No.*: NA Location: Hq Cost Center:

Currency*: MYR 1 Get rate Salesperson:

Import Declaration: Declare ☐ Self-billed Invoice Remark:

☐ Reverse Charge ☒ Apply Margin Scheme

1. Go to **Supplier Invoice** (under **Supplier** module).
2. Tick on **Apply Margin Scheme**.



Currency*: MYR Declare

Import Declaration: Add line

Enter Barcode: Item Code* Description

Quick Add - Stock Item

Name*: Toyota Vios 1.5 (2014) - BJD 2259

Code*: Toyota Vios 1.5 (2014) - BJI

Stock Group*: Product

Barcode: Stock Control

Costing Method: FIFO Contain Serial No

UOM: unit

Selling Price: 55,000.00

Purchase Price: 50,000.00

Standard Cost: 50,000.0000

Save Cancel

Amount is: Tax Exclusive

Amount (RM)*: 0.00 Cost Center: Cost Center

Subtotal: 0.00

Grand Total RM: 0.00

[Journal Entry](#)

Delete Print Show Related Doc Defer GST To New Save Go to list

3. Select **Item Code** and click **Add New**.
4. Fill in necessary info, ensure car plate number is included in **Name** and DO NOT tick on **Contain Serial No.** (one item for one car plate number only)
5. **Save**.

Amount is: Tax Exclusive ▼

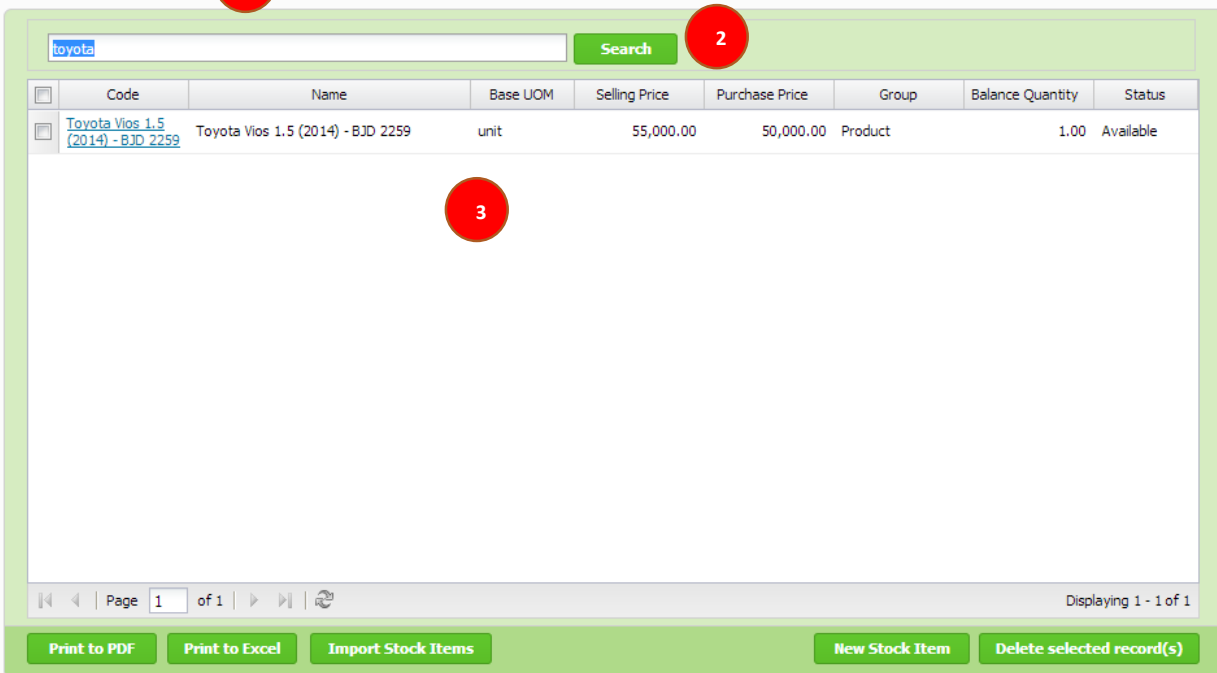
Item Code*	Description	Quantity	UOM	Unit Price	Discount	Tax Rate	Amount (RM)*	Cost Center
Toyota Vios 1.5 (2014) - BJD 2259	Toyota Vios 1.5 (2014) - BJD 2259	1.00	unit	50,000.00		GST 0% (NR)	50,000.00	Cost Center ✕

Subtotal 50,000.00
GST 0% (NR) 0.00
Grand Total RM 50,000.00

6. Fill in tax rate (either **OP** or **NR**) and amount.
7. **Save**.

Step 7: Check Purchased Car in Stock (B)

List of Stock Items



The screenshot shows the 'List of Stock Items' interface. A search bar at the top contains the text 'toyota' (highlighted by red circle 1). To the right of the search bar is a green 'Search' button (highlighted by red circle 2). Below the search bar is a table with the following columns: Code, Name, Base UOM, Selling Price, Purchase Price, Group, Balance Quantity, and Status. The table contains one row for 'Toyota Vios 1.5 (2014) - BJD 2259' with a balance quantity of 1.00 and status 'Available' (highlighted by red circle 3). At the bottom of the interface, there are buttons for 'Print to PDF', 'Print to Excel', 'Import Stock Items', 'New Stock Item', and 'Delete selected record(s)'.

Code	Name	Base UOM	Selling Price	Purchase Price	Group	Balance Quantity	Status
Toyota Vios 1.5 (2014) - BJD 2259	Toyota Vios 1.5 (2014) - BJD 2259	unit	55,000.00	50,000.00	Product	1.00	Available

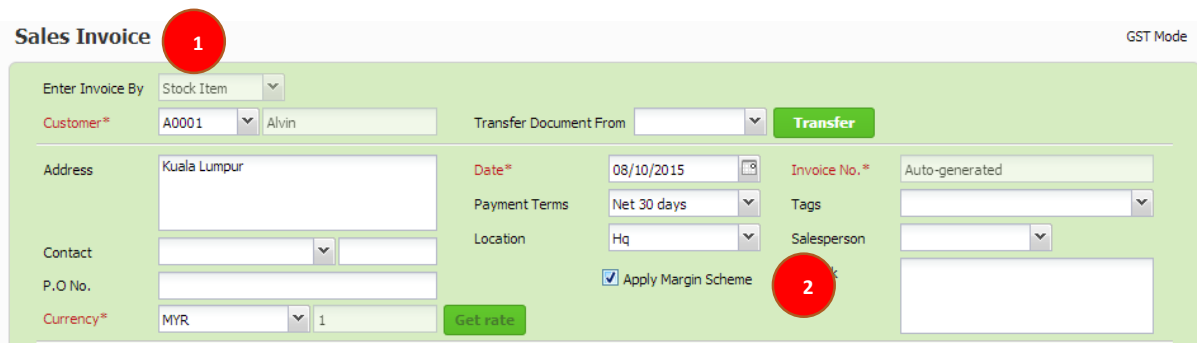
1. Go to **Stock Items** (under **Stock > Manage** module).
2. Fill in criteria and click **Search**.
3. List of car is shown, together with their **Balance Quantity**.
4. Click **Print to PDF** if needed.

Step 8: Record Car Sales (B)

Note:

This is the second way to record car sales.

You may record transaction in either Cash Sales or Sales Invoice screen. Both screens are using similar method to record sales. We will use Sales Invoice as a guidance.



Sales Invoice GST Mode

Enter Invoice By: Stock Item

Customer*: A0001 Alvin

Transfer Document From: Transfer

Address: Kuala Lumpur

Date*: 08/10/2015

Invoice No.*: Auto-generated

Payment Terms: Net 30 days

Tags:

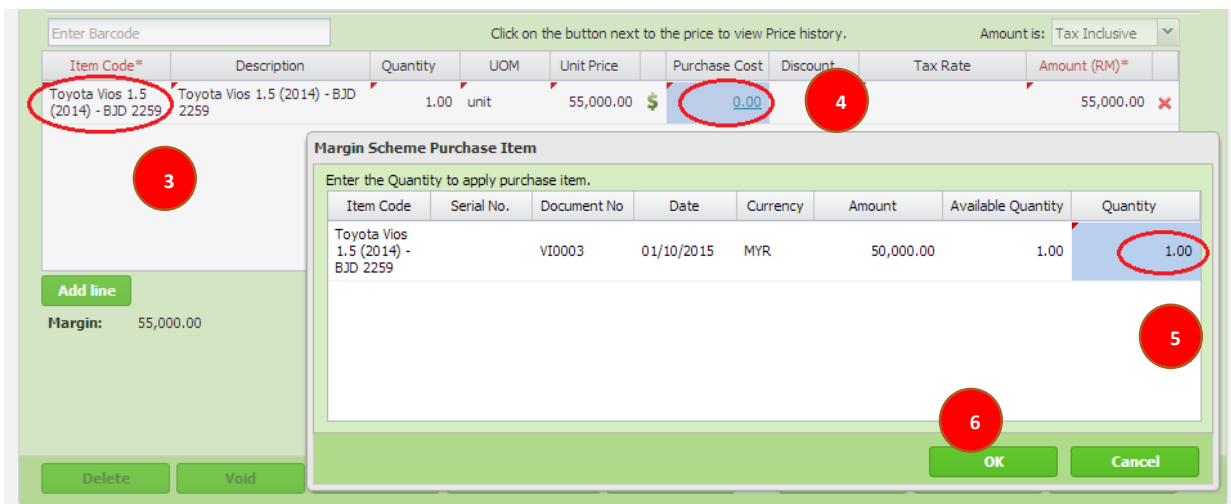
Location: Hq

Salesperson:

☒ Apply Margin Scheme 2

Currency*: MYR 1 Get rate

1. Go to **Sales Invoice** (under **Customer** module).
2. Tick on **Apply Margin Scheme**.



Enter Barcode: Click on the button next to the price to view Price history. Amount is: Tax Inclusive

Item Code*	Description	Quantity	UOM	Unit Price	Purchase Cost	Discount	Tax Rate	Amount (RM)*
Toyota Vios 1.5 (2014) - BJD 2259 3	Toyota Vios 1.5 (2014) - BJD 2259	1.00	unit	55,000.00	0.00 4			55,000.00

Margin Scheme Purchase Item

Enter the Quantity to apply purchase item.

Item Code	Serial No.	Document No	Date	Currency	Amount	Available Quantity	Quantity
Toyota Vios 1.5 (2014) - BJD 2259		VI0003	01/10/2015	MYR	50,000.00	1.00	1.00 5

Margin: 55,000.00

Delete Void OK Cancel 6

3. Select the car you would like to sell.
4. Click on **Purchase Cost** to find the cost.
5. Fill in the **Quantity** for sales.
6. **OK**.

Note: If there is no car purchased under margin scheme, the pop up screen would show nothing.

Click on the button next to the price to view Price history.
Amount is: Tax Inclusive

Item Code*	Description	Quantity	UOM	Unit Price	Purchase Cost	Discount	Tax Rate	Amount (RM)*
Toyota Vios 1.5 (2014) - BJD 2259	Toyota Vios 1.5 (2014) - BJD 2259	1.00	unit	55,000.00	\$ 50,000.00		GST 6% (SR_5)	55,000.00 ✕

Add line

Margin: 5,000.00

Subtotal

55,000.00

Include GST 6% (SR_5)

283.02

Grand Total RM

55,000.00

10

Journal Entry

Delete

Void

Print

Show Related Doc

Defer GST To

New

Save

Go to list

7. Check the **Purchase Cost**, and fill in **Tax Rate** and **Amount**.
8. Observe the **Margin** of this transaction.
9. Observe the **GST** which calculated from **Margin**.
10. **Save**.

8.1 Keep Additional Hire Purchase Info such as Loan Amount

Sales Invoice GST Mode

Enter Invoice By: Stock Item

Customer*: A0001 Alvin Transfer Document From: Transfer

Address: ☐ Billing Address ☐ Delivery Address Date*: 08/10/2015 Invoice No.: TI-00003

More Info

Up to 6 user defined field is allowed.

Example 1: Label = "Project Title", Value = "Room Renovation".
Example 2: Label = "Loan Amount", Value = "RM 10000".

Label	Value
Down Payment	10000
Loan Amount	44750
Interest Rate	4.0
Tenure	60 months
Monthly Installment	775
Final Installment	815.20

Add line

Note:
When transfer from multiple documents, system will pick up the "More Info" from last transferred document.
User defined field would be printed out except for simplified tax invoice and those been customized.

Ok

More Info

% Amount is: Tax Inclusive

Tax Rate	Amount (RM)*
6% (SR_S)	54,750.00

Subtotal: 54,750.00
GST 6% (SR_S): 268.87
Grand Total RM: 54,750.00

Save Go to list

1. In the Sales Invoice, click on **More Info**.
2. Fill in additional info. (max up to 6)
3. Click **OK**.
4. **Save**.
5. When print out the invoice, these additional info would be shown as per below:

Second Hand Car Dealer (BGT566ss)
1111 Malaysia
Phone No. 1
(GST ID No. : 5676346633333)
(Margin Scheme No. :)

*This is not a tax invoice

Invoice No. : TI-00003

Alvin
Kuala Lumpur
Phone No.

Payment Terms : Net 30 days
Date : 08/10/2015
Due Date : 07/11/2015
Page : 1 of 1

Down Payment : 10000 **Interest Rate : 4.0** **Monthly Installment : 775**
Loan Amount : 44750 **Tenure : 60 months** **Final Installment : 815.20**

Item.	Description	Qty	UOM	Unit Price	Disc.	Amount MYR
1	Toyota Vios 1.5 (2014) - BJD 2259	1.00	unit	55,000.00	250.00	54,750.00

Continue...

8.2 Print out Hire Purchase Info to Bank

Note: This is a very basic letter, you might need to prepare your own letter manually if the letter is not suit you.

Sales Invoice GST Mode

Enter Invoice By: **Stock**

Customer*: A000

Address: ☐ Billi ☐ Kuala

Contact:

P.O No.:

Currency*: MYR

Enter Barcode:

Item Code*:

Toyota Vios 1.5 (2014) - BJD 2259

Add line

Margin: 4,750.00

Letter to Bank

To: Malayan Banking Berhad
Level 14, Menara Maybank
100 Jalan Tun Perak
50050 Kuala Lumpur,
Malaysia
Contact: +603-2070 8833

RE: Car Loan

Hire Purchase Details

Item Code: Toyota Vios 1.5 (2014) - BJD 2259 Quantity: 1 **Go**

Description	Amount
Selling Price	54,750.00
Total Amount	54,750.00
Loan Amount (-)	0.00
Down Payment	54,750.00

Print **Cancel**

Amount is: Tax Inclusive

Amount (RM)*: 54,750.00

total 54,750.00

R_5 268.87

I RM 54,750.00

[Journal Entry](#)

Print **Show Related Doc** **Defer GST To** **New** **Save** **Go to list**

Print Original
Print Duplicate
Letter to Bank

1. In the Sales Invoice, click on **Print > Letter to Bank**.
2. Fill in necessary info, select the **Item Code**.
3. Click **Go**, then hire purchase details would be shown.
4. Fill in the **Loan Amount**. (If you have keep the loan amount in **More Info**, you may select it from here)
5. Click **Print** to print the letter.

Step 9: Validate Sold Car (B)

List of Stock Items

toyota Search

<input type="checkbox"/>	Code	Name	Base UOM	Selling Price	Purchase Price	Group	Balance Quantity	Status
<input type="checkbox"/>	Toyota Vios 1.5 (2014) - BJD 2259	Toyota Vios 1.5 (2014) - BJD 2259	unit	55,000.00	50,000.00	Product	0.00	Available

1 of 1 Displaying 1 - 1 of 1

Print to PDF
Print to Excel
Import Stock Items
New Stock Item
Delete selected record(s)

1. Go to **Stock Items** (under **Stock > Manage** module).
2. Fill in criteria and click **Search**.
3. For the car been sold, the **Balance Quantity** would be “0.00”.
4. Click **Print to PDF** if needed.

Step 10: Generate Margin Scheme Report

GST Return 1

Company Name:

Registration No.:

GST Registration No.:

Taxable Period*: To*:

☐ Carry forward ☐ GST ☐ Amendment

Product Version:

GAF Version:

Processed at:

Process **Save** **Submit**

New **Delete**

Tax Summary | Purchase and Supply Listing | **GST-03** | Summary Report | Preview GAF





JABATAN KASTAM DIRAJA MALAYSIA
ROYAL MALAYSIAN CUSTOMS DEPARTMENT

GST - 03

PENYATA CUKAI BARANG DAN PERKHIDMATAN
GOODS AND SERVICES TAX RETURN

Nota Penting (Important Notes)

1) Sila isikan borang ini dengan menaip menggunakan **HURUF BESAR**.
*Please type in using **BLOCK LETTERS**.*

2) Sila rujuk Buku Panduan Mengisi Borang Cukai Barang dan Perkhidmatan (CBP).
Please refer to Goods and Services Tax (GST) Forms Guide.

3) Sila isi dengan nilai yang berkuatkuasa. (* adalah wajib diisi.)
Please enter with the value that is in force. (is a mandatory field.)*

4) Dalam petak yang berkenaan, masukkan nilai yang berkuatkuasa.
In the relevant box, enter the value that is in force.

5) Untuk nilai sifar, sila isi angka "0".
For zero value, please fill in "0".

6) Untuk jumlah, sila isi dengan nilai yang berkuatkuasa.
For amount, please fill in the value that is in force.

7) Untuk maklumat lanjut, sila hubungi Panggilan Pusat di talian 1-300-88-8500 / 03-78067200 atau emel ccc@customs.gov.my untuk maklumat lanjut.
For further information, please call the Call Center at 1-300-88-8500 / 03-78067200 or email ccc@customs.gov.my for further enquiry.

Print Tax Summary

Print Purchase and Supply Listing

Print GST-03

Print Summary Report

Print Lampiran 2

Print Margin Scheme Bil 2E

Print Margin Scheme Listing

Print **Download** [Journal Entry](#) **Save** **Go to list**

1. Go to **Tax Return** (under **Tax** module), and click **New Declaration**.
2. Select **Taxable Period**, click **Process** and **Save**.
3. Click on **Print** at the bottom and you may choose to **Print Margin Scheme Bill 2E** or **Print Margin Scheme Listing**.

Print Margin Scheme Bill 2E:

LAMPIRAN B-0
PT GST Bil 2E

PENYATA BULANAN BAGI PERGERAKAN KENDERAAN BERMOTOR TERPAKAI DI BAWAH PELEPASAN BARANG TERPAKAI (PBT atau SKIM MARGIN)

Name Syarikat: Second Hand Car Dealer (BGT566ss)
Alamat Syarikat: 1 1 1 1 Malaysia
No. GST: 5676346633333
No. PBT:

Bil (a)	Perolehan				Pembekalan					
	Tarikh Belian (b)	No. Invois belian/ Resit pembayaran (yang mana berkaitan) (c)	No. GST /No. PBT penjual (yang mana berkaitan, jika ada) (d)	Harga Belian (RM) (e)	No. GST/No. PBT pembeli (yang mana berkaitan, jika ada) (f)	Tarikh jualan (g)	No. Invois Jualan (h)	Harga Jualan (RM) (i)	Margin (RM) (j) = (i) - (e)	Amaun GST (RM) (k) = (j) X 6/106
1	2015-10-01	VI0002		30,000.00		2015-10-04	TI-00002	35,000.00	5,000.00	283.02
2	2015-10-01	VI0003		50,000.00		2015-10-08	TI-00003	55,000.00	5,000.00	283.02
	Jumlah			80,000.00	Jumlah			90,000.00	10,000.00	566.04

Saya mengaku bahawa maklumat-maklumat yang diberi di atas adalah benar dan betul

Tandatangan:
Nama: Lee you yong
No. Kad Pengenalan: 999999-99-9999
Jawatan:
Cop Syarikat:

Print Margin Scheme Listing:

Margin Scheme Listing

Company: Second Hand Car Dealer (BGT566ss)
Date: 2015-10-01 - 2015-10-31

No.	Item Code	Description	Quantity	Serial No.	Price	Supply				Purchase				
						Purchase Cost	Margin	Tax	Invoice No.	Date	Customer	Purchase Doc No.	Date	Supplier
1	Alza 1.5 (2015)	Alza 1.5 (2015)	1.0000000000	JGK 8890	35,000.00	30,000.00	5,000.00	283.02	TI-00002	2015-10-04	A0001	VI0002	2015-10-01	M0001
2	Toyota Vios 1.5 (2014) - BJD 2259	Toyota Vios 1.5 (2014) - BJD 2259	1.0000000000		55,000.00	50,000.00	5,000.00	283.02	TI-00003	2015-10-08	A0001	VI0003	2015-10-01	M0001
	Total				90,000.00	80,000.00	10,000.00	566.04						

Step 11: Identify Margin Scheme Transaction in Purchase & Supply Listing

This guide you on how to identify margin scheme transaction in normal GST Purchase & Supply Listing.

Just look at the screen below, margin scheme transaction (sales) would have wording “(margin scheme)” append to the description.

GST Return

Company Name
Second Hand Car Dealer
Registration No.
BGT566ss
GST Registration No.
5676346633333
Taxable Period*
01/10/2015
To*
31/10/2015
Product Version
Treezsoft Online Accounting 2.0
GAF Version
GAF 1.0
Processed at:
2015-10-23 10:58:33

☐ Carry forward refund for GST
☐ Amendment

Process
Save
Submit
New
Delete

Tax Summary
Purchase and Supply Listing
GST-03
Summary Report
Preview GAF

Type:
Tax Code:
Tax Code Detail:
Search

Supplier / Customer	Date	Type	Doc. No	Description	Amount (MYR)	Rate	GST Amount (MYR)	Tax Code	Tax Code Detail
PURCHASE									
Mr. Tan	2015-10-01	Supplier Invoice	N/A	Alza 1.5 (2015)	60,000.00	0.00000	0.00	NR	NR
Mr. Tan	2015-10-01	Supplier Invoice	NA	Toyota Vios 1.5 (2014) - BJD 2259	50,000.00	0.00000	0.00	NR	NR
-					TOTAL (MYR)	110,000.00	0.00		
SUPPLY									
Alvin	2015-10-04	Sales Invoice	TI-00002	Alza 1.5 (2015) (margin scheme)	4,716.98	6.00000	283.02	SR	SR_S
Alvin	2015-10-08	Sales Invoice	TI-00003	Toyota Vios 1.5 (2014) - BJD 2259 (margin scheme)	4,716.98	6.00000	283.02	SR	SR_S
-					TOTAL (MYR)	9,433.96	566.04		

Print
Download
Journal Entry
Save
Go to list