

# Getting Started Manual For SST

Latest Update: 19<sup>th</sup> October 2018



For information about customer support, please visit our homepage at <http://www.treezsoft.com> on the World Wide Web.

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## SST Updates Guidelines

TreezSoft cloud accounting strives to give you the best accounting experience, we've rolled up updates on SST, FREE for our clients!

We will be updating the tax codes, Charts of Accounts, tax preferences, and many more automatically for our current clients so that all your accounts will be always up to date.

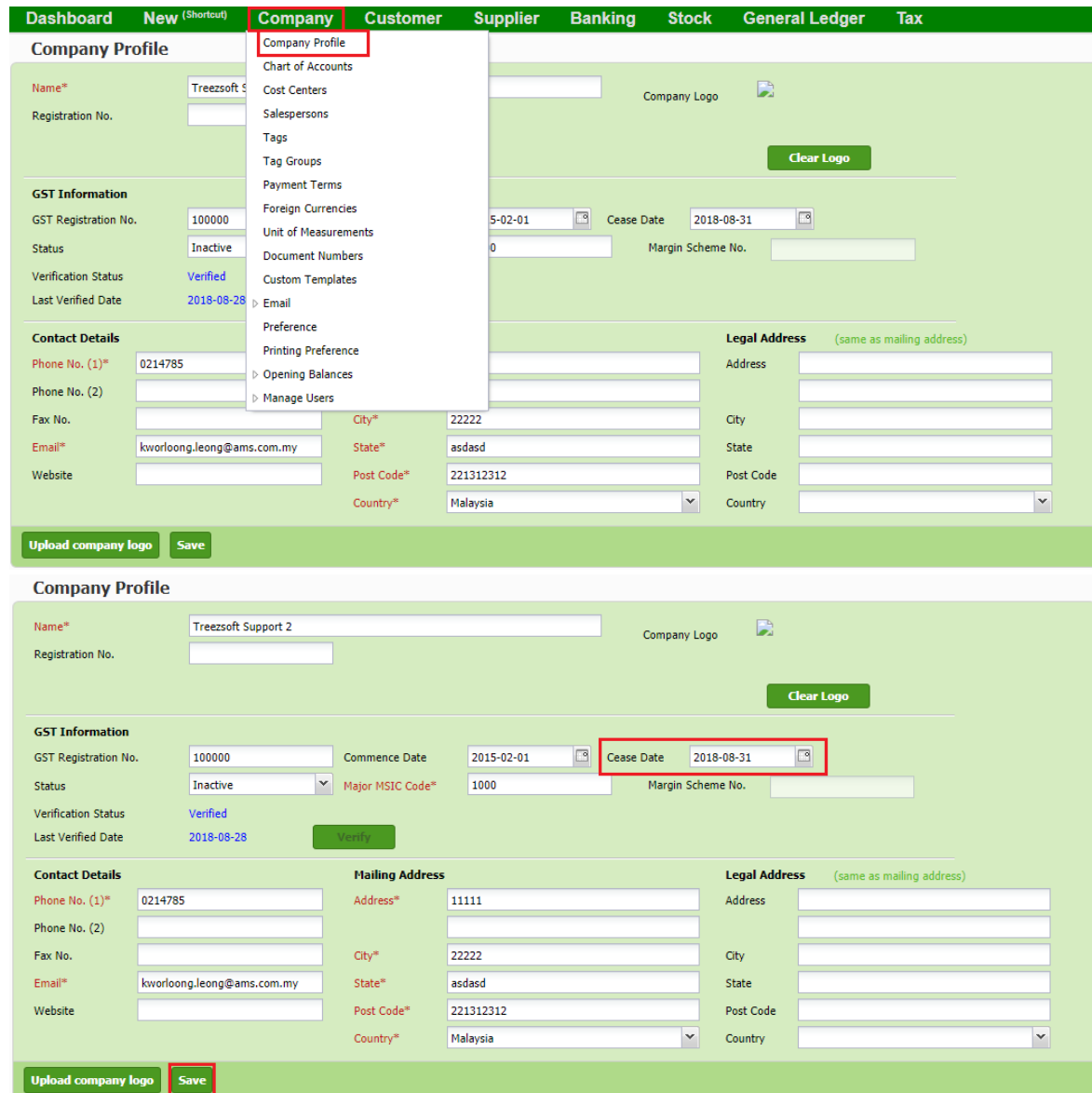
While most of the updates will be done by us automatically, you will need to follow a few simple steps to verify the changes and to update your own tax preferences.

We will guide you on those simple steps.

### 1) GST cease date

As SST will be replacing GST on 1st September, check that your GST registration cease date is automatically updated to be 31st August 2018.

To verify the **cease date**, navigate through: **Settings > Company Profile**.

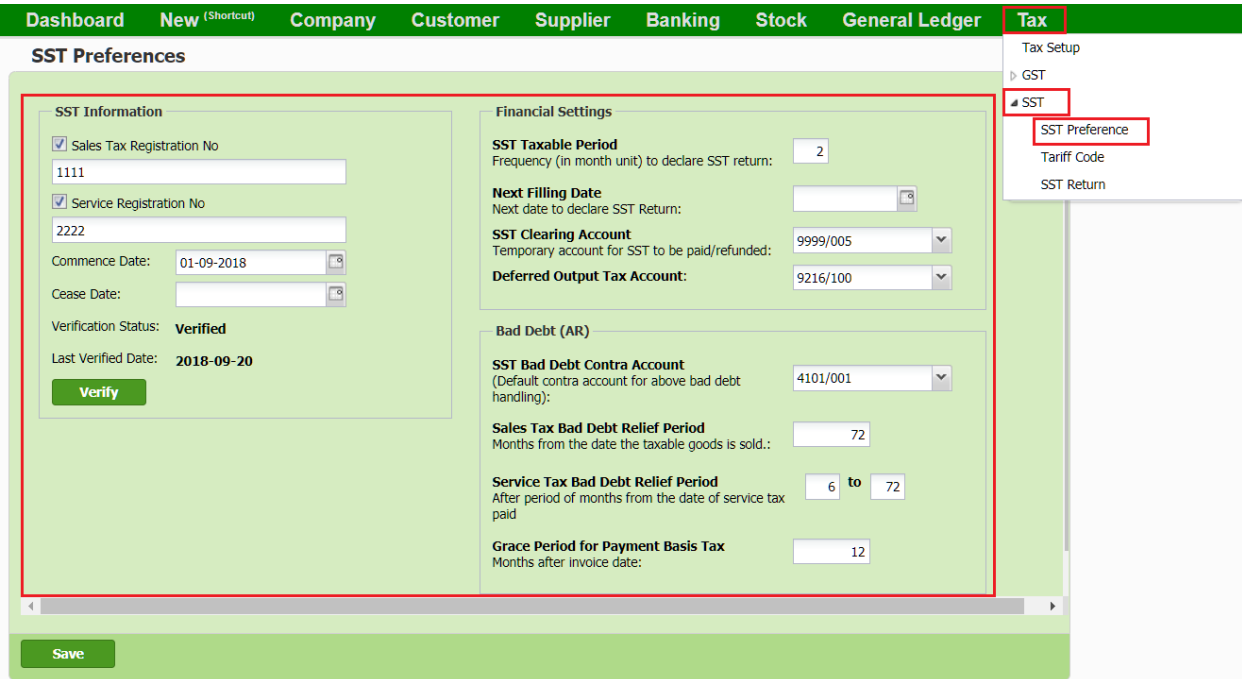


The screenshot shows the Treezsoft web application interface. At the top, there's a navigation bar with tabs: Dashboard, New (Shortcut), Company, Customer, Supplier, Banking, Stock, General Ledger, and Tax. The 'Company' tab is active. Below the navigation bar, there's a 'Company Profile' section. A dropdown menu is open under the 'Company' tab, listing various settings like Company Profile, Chart of Accounts, Cost Centers, Salespersons, Tags, Tag Groups, Payment Terms, Foreign Currencies, Unit of Measurements, Document Numbers, Custom Templates, Email, Preference, Printing Preference, Opening Balances, and Manage Users. The 'Company Profile' option is highlighted. The main content area shows the 'Company Profile' form. It includes fields for Name (Treezsoft Support 2), Registration No., Company Logo, and a 'Clear Logo' button. The 'GST Information' section contains fields for GST Registration No. (100000), Status (Inactive), Verification Status (Verified), Last Verified Date (2018-08-28), Commence Date (2015-02-01), Cease Date (2018-08-31, highlighted with a red box), Major MSIC Code (1000), and Margin Scheme No. The 'Contact Details' section includes Phone No. (1)\* (0214785), Phone No. (2), Fax No., Email (kworloong.leong@ams.com.my), and Website. The 'Mailing Address' section includes Address\* (11111), City\* (22222), State\* (asdasd), Post Code\* (221312312), and Country\* (Malaysia). The 'Legal Address' section is labeled '(same as mailing address)' and includes Address, City, State, Post Code, and Country fields. At the bottom, there are buttons for 'Upload company logo' and 'Save'.

The cease date will be automatically updated to 31<sup>st</sup> August 2018 by our system.

## 2) Enable SST

After ceasing your GST registration, you will need to enable SST if you are SST registered. To enable SST mode, navigate through: **Tax > SST > SST Preference**.



**SST Preferences**

**SST Information**

☒ Sales Tax Registration No  
1111

☒ Service Registration No  
2222

Commence Date: 01-09-2018

Cease Date:

Verification Status: **Verified**

Last Verified Date: 2018-09-20

**Verify**

**Financial Settings**

**SST Taxable Period**  
Frequency (in month unit) to declare SST return: 2

**Next Filing Date**  
Next date to declare SST Return:

**SST Clearing Account**  
Temporary account for SST to be paid/refunded: 9999/005

**Deferred Output Tax Account:** 9216/100

**Bad Debt (AR)**

**SST Bad Debt Contra Account**  
(Default contra account for above bad debt handling): 4101/001

**Sales Tax Bad Debt Relief Period**  
Months from the date the taxable goods is sold.: 72

**Service Tax Bad Debt Relief Period**  
After period of months from the date of service tax paid: 6 to 72

**Grace Period for Payment Basis Tax**  
Months after invoice date: 12

**Save**

**Tax**

- Tax Setup
- GST
- SST**
  - SST Preference**
  - Tariff Code
  - SST Return

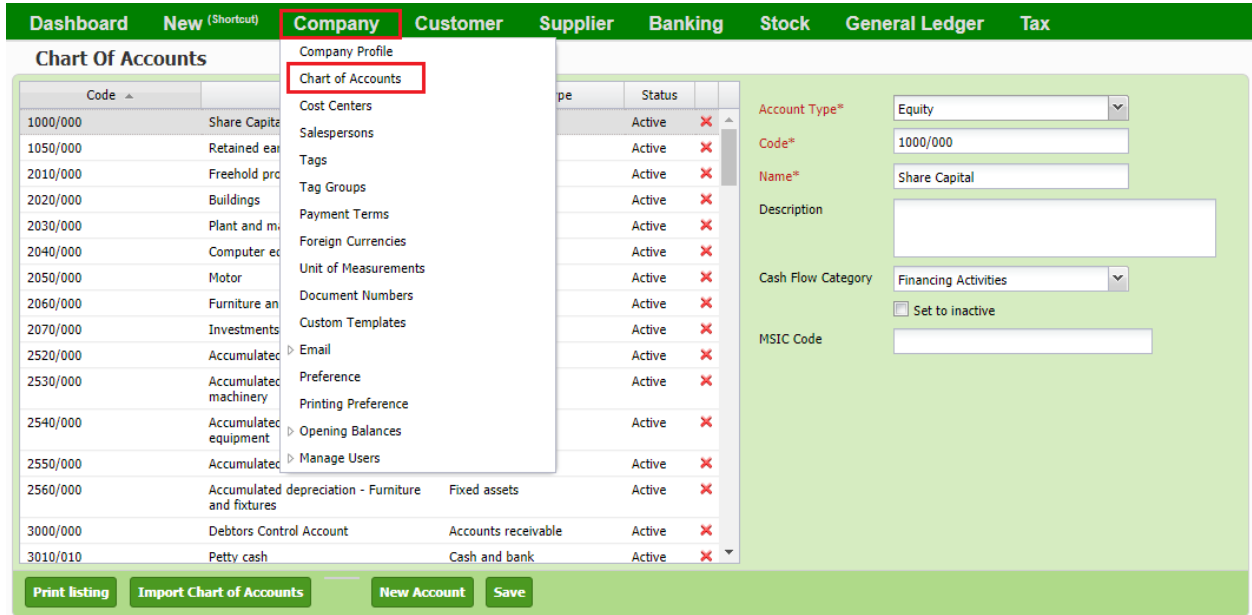
Then, fill in all information accordingly as shown above.

Click on verify to **verify** your SST information, then **save** it. You will have to re-login for the changes to take effect.

### 3) Verify COA and tax codes

As we have automatically updated your accounts, please check back to make sure you are informed about the updates incurred.

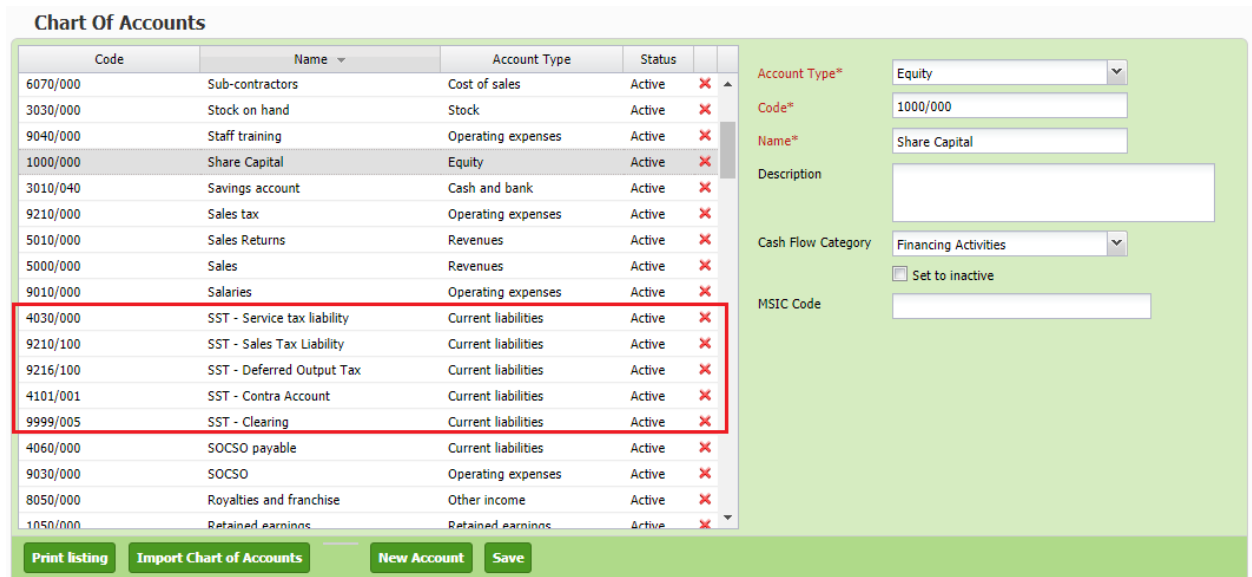
There will be 5 new SST related account added to your COA. To verify this update, navigate through: **Settings > Charts of Account.**



The screenshot shows the 'Company' menu open, with 'Chart of Accounts' selected. The 'Chart of Accounts' screen displays a list of accounts. The 'Share Capital' account (1000/000) is highlighted. The 'Account Type' is set to 'Equity' and the 'Code' is '1000/000'. The 'Name' is 'Share Capital'.

Code	Name	Account Type	Status
1000/000	Share Capital	Equity	Active
1050/000	Retained earnings	Equity	Active
2010/000	Freehold property	Fixed assets	Active
2020/000	Buildings	Fixed assets	Active
2030/000	Plant and machinery	Fixed assets	Active
2040/000	Computer equipment	Fixed assets	Active
2050/000	Motor vehicles	Fixed assets	Active
2060/000	Furniture and fixtures	Fixed assets	Active
2070/000	Investments	Fixed assets	Active
2520/000	Accumulated depreciation - Buildings	Fixed assets	Active
2530/000	Accumulated depreciation - Plant and machinery	Fixed assets	Active
2540/000	Accumulated depreciation - Computer equipment	Fixed assets	Active
2550/000	Accumulated depreciation - Motor vehicles	Fixed assets	Active
2560/000	Accumulated depreciation - Furniture and fixtures	Fixed assets	Active
3000/000	Debtors Control Account	Accounts receivable	Active
3010/010	Petty cash	Cash and bank	Active

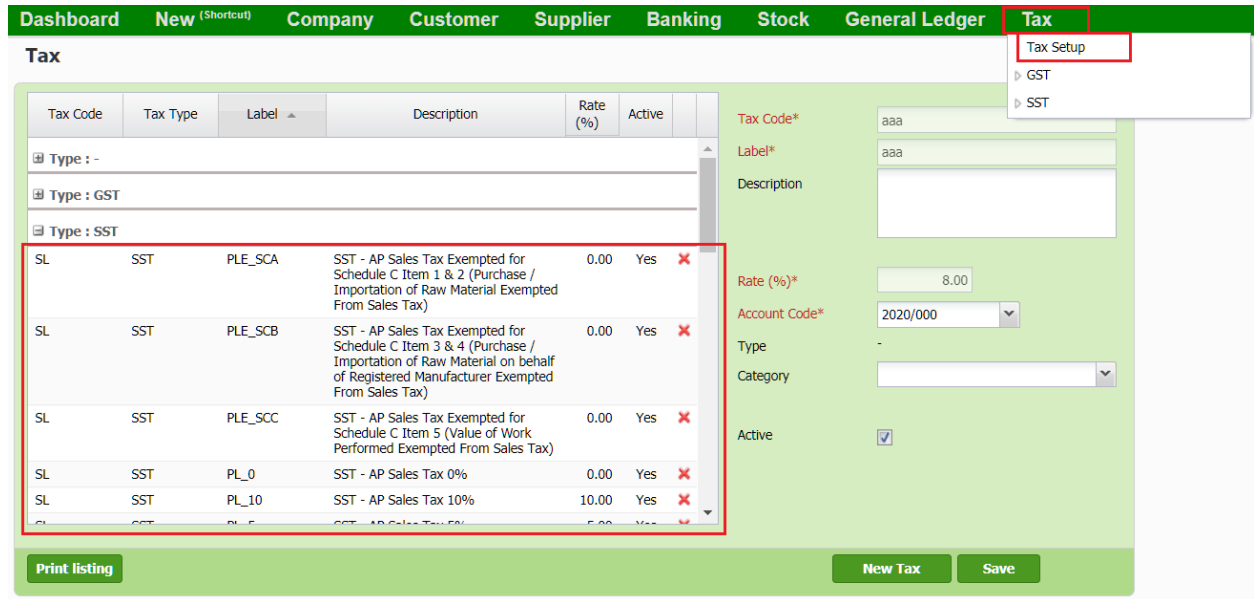
There will be 5 new account added to your COA automatically.



The screenshot shows the 'Chart of Accounts' screen. The 'Share Capital' account (1000/000) is highlighted. The 'Account Type' is set to 'Equity' and the 'Code' is '1000/000'. The 'Name' is 'Share Capital'.

Code	Name	Account Type	Status
6070/000	Sub-contractors	Cost of sales	Active
3030/000	Stock on hand	Stock	Active
9040/000	Staff training	Operating expenses	Active
1000/000	Share Capital	Equity	Active
3010/040	Savings account	Cash and bank	Active
9210/000	Sales tax	Operating expenses	Active
5010/000	Sales Returns	Revenues	Active
5000/000	Sales	Revenues	Active
9010/000	Salaries	Operating expenses	Active
4030/000	SST - Service tax liability	Current liabilities	Active
9210/100	SST - Sales Tax Liability	Current liabilities	Active
9216/100	SST - Deferred Output Tax	Current liabilities	Active
4101/001	SST - Contra Account	Current liabilities	Active
9999/005	SST - Clearing	Current liabilities	Active
4060/000	SOCISO payable	Current liabilities	Active
9030/000	SOCISO	Operating expenses	Active
8050/000	Royalties and franchise	Other income	Active
1050/000	Retained earnings	Retained earnings	Active

After verifying your COA list, you can check you tax setup too. Simply navigate through: **Tax > Tax setup**.



Tax Code	Tax Type	Label	Description	Rate (%)	Active
SL	SST	PLE_SCA	SST - AP Sales Tax Exempted for Schedule C Item 1 & 2 (Purchase / Importation of Raw Material Exempted From Sales Tax)	0.00	Yes
SL	SST	PLE_SCB	SST - AP Sales Tax Exempted for Schedule C Item 3 & 4 (Purchase / Importation of Raw Material on behalf of Registered Manufacturer Exempted From Sales Tax)	0.00	Yes
SL	SST	PLE_SCC	SST - AP Sales Tax Exempted for Schedule C Item 5 (Value of Work Performed Exempted From Sales Tax)	0.00	Yes
SL	SST	PL_0	SST - AP Sales Tax 0%	0.00	Yes
SL	SST	PL_10	SST - AP Sales Tax 10%	10.00	Yes
SL	SST	PL_5	SST - AP Sales Tax 5%	5.00	Yes

**Tax Setup Details:**

- Tax Code\*: aaa
- Label\*: aaa
- Description:
- Rate (%)\*: 8.00
- Account Code\*: 2020/000
- Type: -
- Category:
- Active: ☒

Note that there will be a list of new tax codes added under SST group as shown above.

#### 4) Configure Tariff Code of goods and services

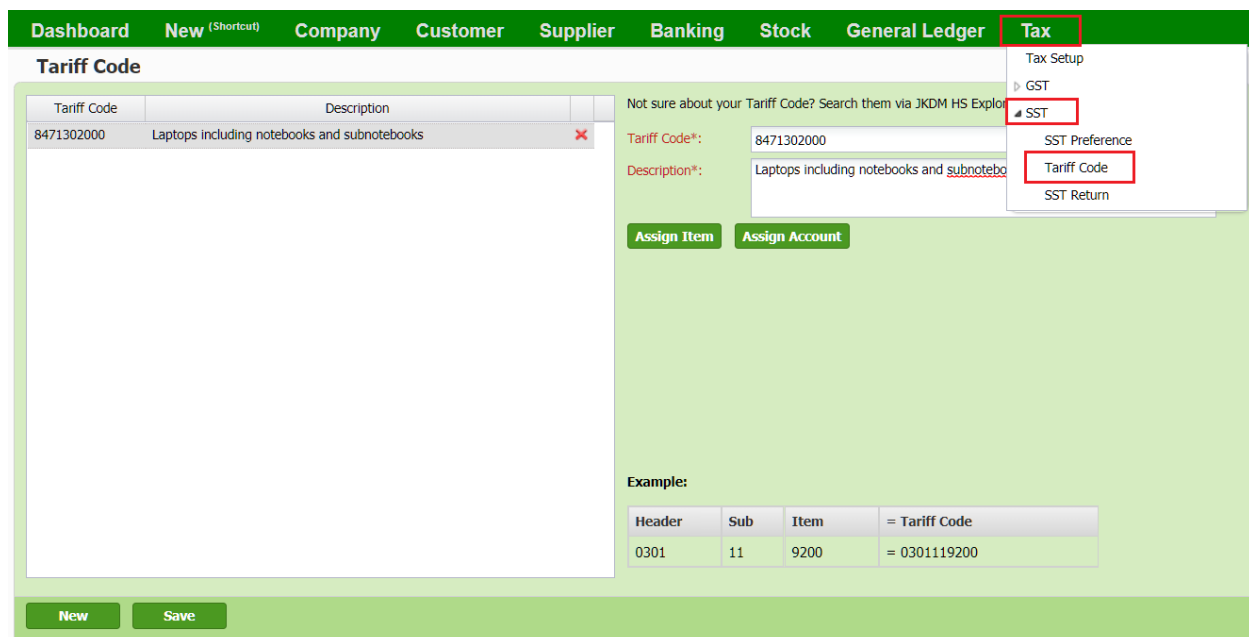
After setting up and reviewing your SST preferences and tax codes. You will now need to setup the Tariff Code section.

Tariff Code mapping is used to determine the tariff code of goods/service, which can be mapped using Stock Item or Accounts. For example, if a sales invoice is entered by Stock Item, Item's tariff code will be used. While if sales invoice is entered by Accounts, Account's tariff code will be used.

You can find your item's tariff code in the SST registration form that you submit to the custom department or visit this link: <http://mysstext.customs.gov.my/tariff/>

After tariff code mapping is done, system will calculate and group the taxable amount in SST-02.

To setup your Tariff Codes, navigate through: **Tax > SST > Tariff Code**.



**Tariff Code**

Tariff Code	Description
8471302000	Laptops including notebooks and subnotebooks

Not sure about your Tariff Code? Search them via JKDM HS Explorer

Tariff Code\*: 8471302000

Description\*: Laptops including notebooks and subnotebooks

Assign Item Assign Account

Example:

Header	Sub	Item	= Tariff Code
0301	11	9200	= 0301119200

New Save



Then, click on New to create a new Tariff Code. Enter all the details in their respective columns. Assign items and account that you would like to map the Tariff code to.

\*Please do not skip this step, as it is crucial to make sure your item and account are mapped to their respective tariff codes.\*

### Tariff Code

Tariff Code	Description
8471302000	Laptops including notebooks and subnotebooks

Not sure about your Tariff Code? Search them via JKDM HS Explorer (<http://tariff.customs.gov.my>)

Tariff Code\*: 8471302000

Description\*: Laptops including notebooks and subnotebooks

Assign Item

Assign Account

**Example:**

Header	Sub	Item	= Tariff Code
0301	11	9200	= 0301119200

New Save

A pop-up screen will appear when you click on **Assign Item** (as shown in screenshot below).

### Tariff Code

Tariff Code	Description
8471302000	Laptops including notebooks and subnotebooks

Not sure about your Tariff Code? Search them via JKDM HS Explorer (<http://tariff.customs.gov.my>)

Tariff Code\*: 8471302000

Description\*: Laptops including notebooks and subnotebooks

Assign Item

Assign Account

**Example:**

Header	Sub	Item	= Tariff Code
0301	11	9200	= 0301119200

New Save

#### Assign Tariff Code

Please determine which items are under the selected Tariff Code **8471302000**.

**Note: This mapping will be used when your transaction is entered by Stock Item.**

<input type="checkbox"/>	Item Code	Item Name	Current Tariff Code
<input type="checkbox"/>	0001	Heavyduty Shoe (BRGS 7709)	
<input type="checkbox"/>	0002	Safety Shoe (DRSS 1007S)	
<input type="checkbox"/>	9788466700597	Ejercicios de gramática. Nivel Inicial	
<input checked="" type="checkbox"/>	8974	BL 1 Lernpläne MM-CD	
<input checked="" type="checkbox"/>	8975	RL 1. SB (flexibler Einband)	
<input checked="" type="checkbox"/>	8976	RL 2. SB (flexibler Einband)	
<input type="checkbox"/>	8977	RL 1. WB+CD	
<input type="checkbox"/>	8978	RL 1. Vokabeltraining aktiv	
<input type="checkbox"/>	8979	RL 1. Grammatiktraining aktiv	
<input type="checkbox"/>	8980	BL 1. SB (flexibler Einband)	
<input type="checkbox"/>	8981	BL 2. SB (flexibler Einband)	
<input type="checkbox"/>	8982	Blue Line 1. WB+CD	
<input type="checkbox"/>	8983	BL/RL/OL. Handpuppe Ben	

Assign

Cancel

Remove Current Tariff Code from selected records

Select the item that you would like to map to the tariff code and click **save**.

Similarly, you will see a pop-up screen as below when **Assign Account** button is clicked.

Tariff Code

Tariff Code

Description

Not sure about your Tariff Code? Search them via JKDM HS Explorer (<http://tariff.customs.gov.my>)

8471302000	Laptops inc	
------------	-------------	--

Assign Tariff Code

Please determine which coas are under the selected Tariff Code **8471302000**.

Note: This mapping will be used when your transaction is entered by Accounts.

<input type="checkbox"/>	Account Code	Account Name	Current Tariff Code
<input checked="" type="checkbox"/>	5000/000	Sales	
<input type="checkbox"/>	5010/000	Sales Returns	
<input type="checkbox"/>	5020/000	Discounts allowed	
<input type="checkbox"/>	8010/000	Interest received	
<input type="checkbox"/>	8020/000	Dividends received	
<input type="checkbox"/>	8030/000	Realised Forex Gains	
<input type="checkbox"/>	8040/000	Rent and hire received	
<input type="checkbox"/>	8050/000	Royalties and franchise	
<input type="checkbox"/>	8060/000	Unrealised Forex Gains	
<input type="checkbox"/>	6000/000	Opening stock	
<input type="checkbox"/>	6020/000	Materials	
<input type="checkbox"/>	6010/000	Purchases	
<input type="checkbox"/>	6015/000	Purchase Returns	

New

Save

Assign

Cancel

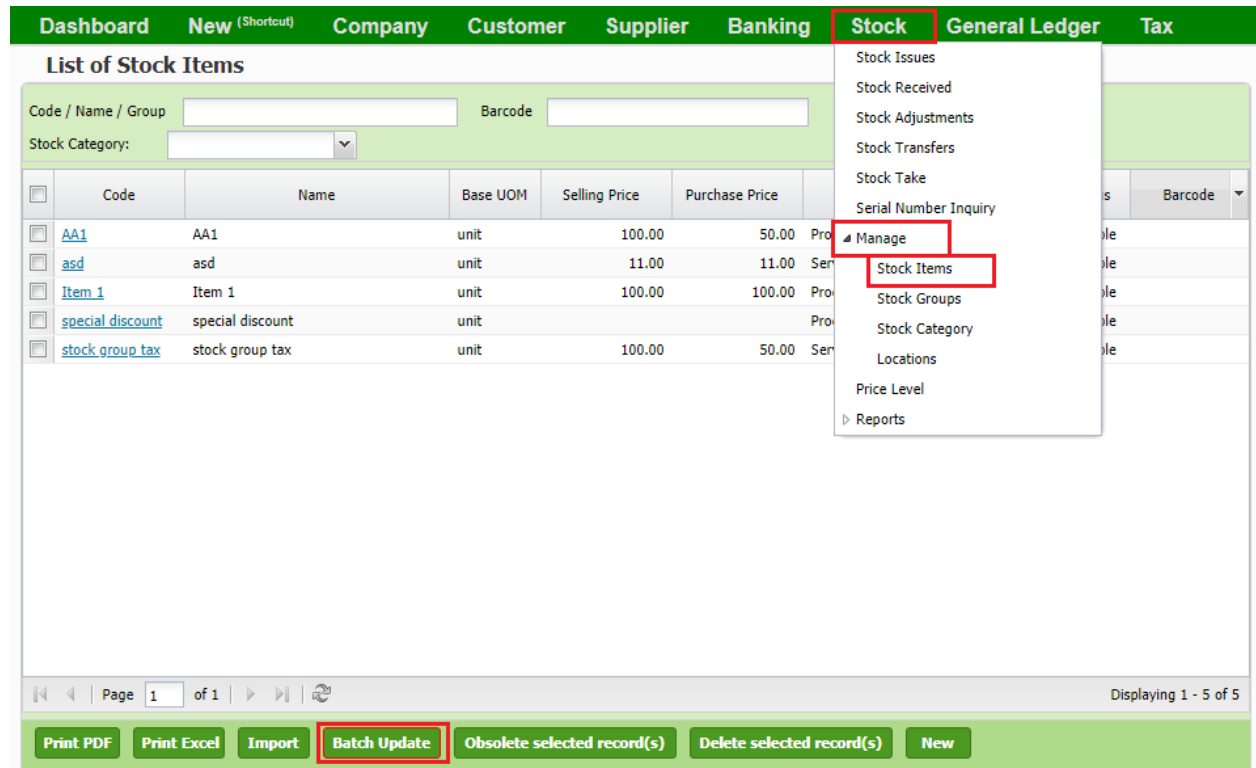
Remove Current Tariff Code from selected records

Select the account that you would like to map to the tariff code and click **save**.

The account should be an account that is used to represent the sales of goods and services.

## 5) Update stock tax code

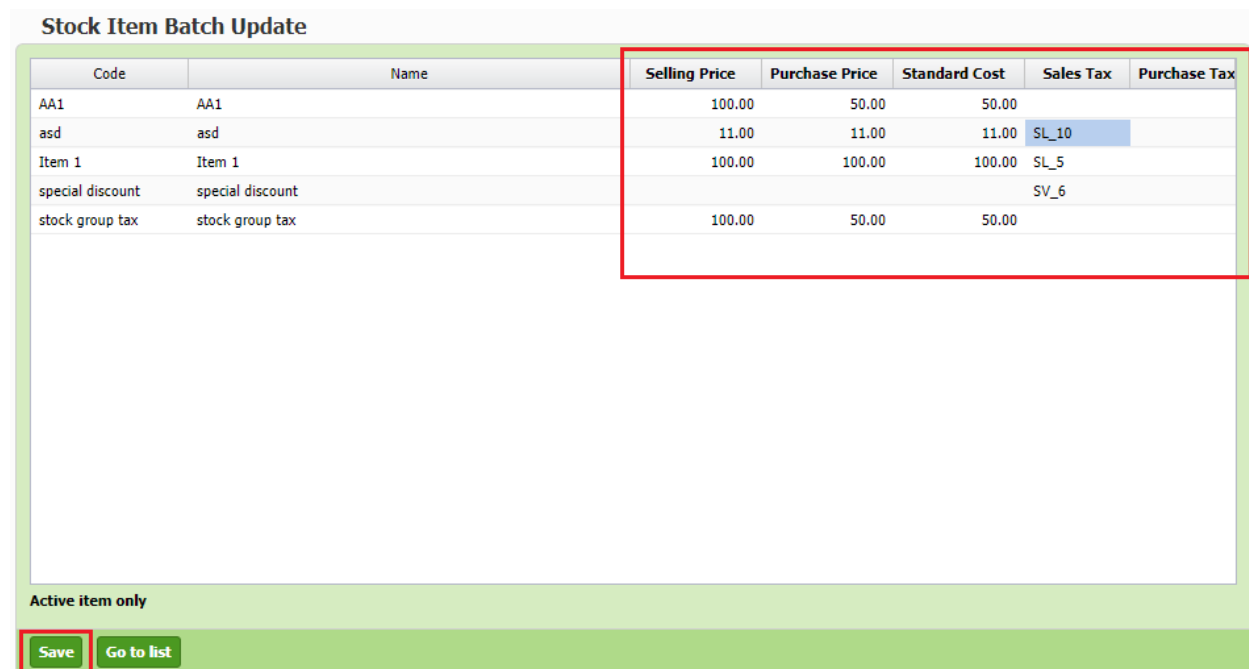
After that, you just need to update each of your stock item's tax code. You can easily update all by batch by navigating through: **Stock > Manage > Stock Item > Batch Update**.



The screenshot shows the 'List of Stock Items' page. The 'Stock' menu is open, and the 'Batch Update' button is highlighted in the bottom toolbar. The table below shows the list of stock items.

Code	Name	Base UOM	Selling Price	Purchase Price	Pro
AA1	AA1	unit	100.00	50.00	Pro
asd	asd	unit	11.00	11.00	Sen
Item 1	Item 1	unit	100.00	100.00	Pro
special discount	special discount	unit			Pro
stock group tax	stock group tax	unit	100.00	50.00	Sen

You can choose the tax code for the respective stock item by clicking on the respective tax column. Click **save** to confirm all changes made. You can also update your selling and purchase prices for each stock item if there is any changes.



The screenshot shows the 'Stock Item Batch Update' form. The 'Sales Tax' and 'Purchase Tax' columns are highlighted. The 'Save' button is highlighted in the bottom toolbar. The table below shows the data for the stock items.

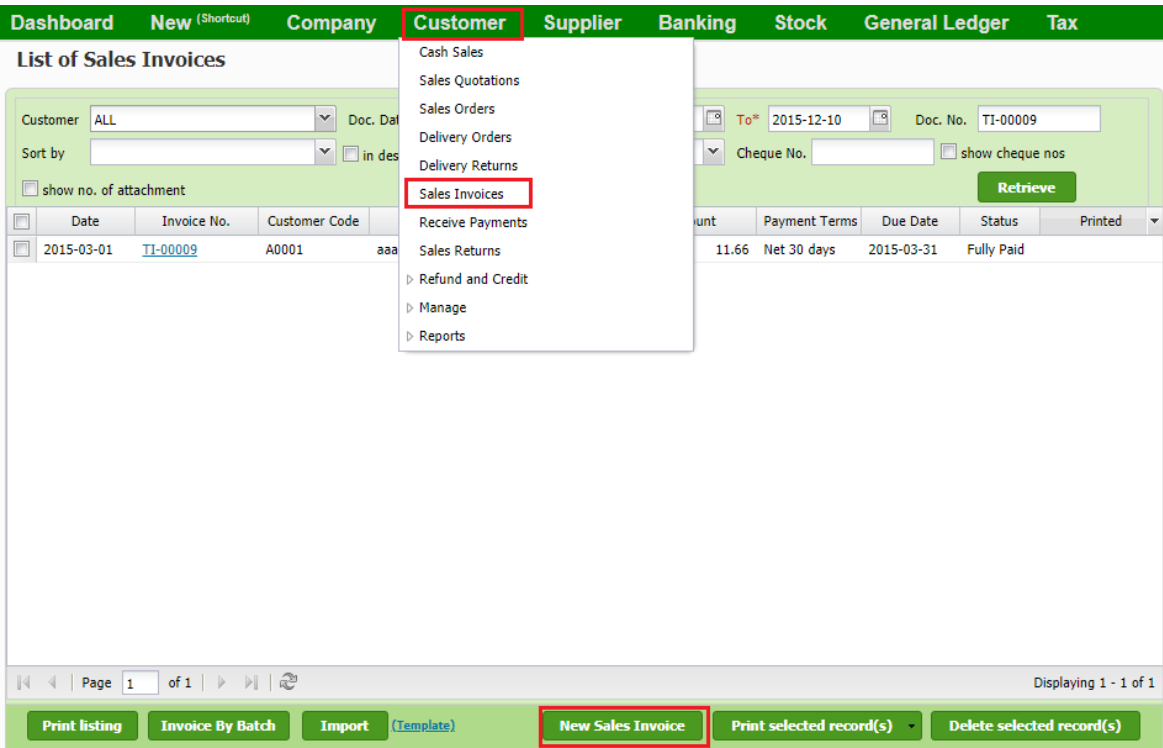
Code	Name	Selling Price	Purchase Price	Standard Cost	Sales Tax	Purchase Tax
AA1	AA1	100.00	50.00	50.00		
asd	asd	11.00	11.00	11.00	SL_10	
Item 1	Item 1	100.00	100.00	100.00	SL_5	
special discount	special discount				SV_6	
stock group tax	stock group tax	100.00	50.00	50.00		

Remember to set your purchase tax to "none" as you wouldn't need to keep track of purchase tax (input tax) under the SST system.

## 6) Start your business operation as normal

You're ready to start your business operation with TreezSoft now. You can check these changes when issuing a sales invoice that's DATED after or on **1st September 2018**. Your printout will be automatically updated according to your SST setup as well.

To issue a sales invoice, navigate through: **Sales > Sales invoice > New invoice**.



**Dashboard** **New** (Shortcut) **Company** **Customer** **Supplier** **Banking** **Stock** **General Ledger** **Tax**

**List of Sales Invoices**

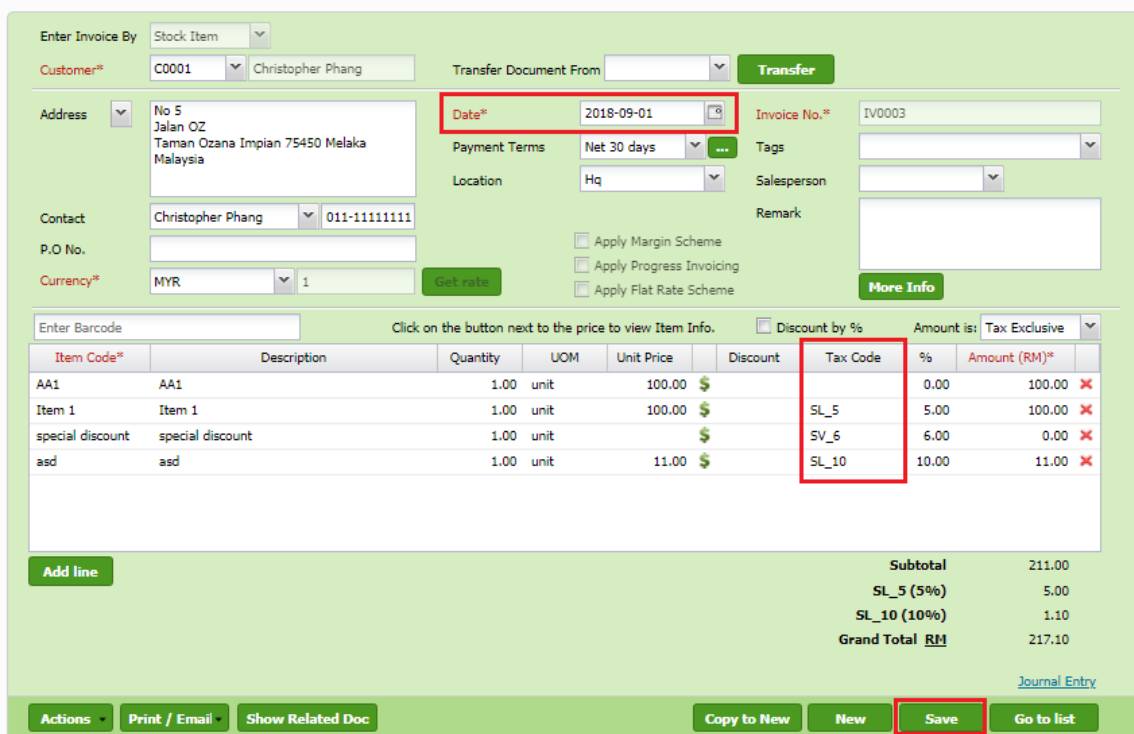
Customer: ALL Doc. Dat  
Sort by: in des  
☐ show no. of attachment

Date	Invoice No.	Customer Code	aaa
2015-03-01	TI-00009	A0001	aaa

Page 1 of 1 | Displaying 1 - 1 of 1

**Print listing** **Invoice By Batch** **Import** (Template) **New Sales Invoice** **Print selected record(s)** **Delete selected record(s)**

### Sales Invoice



Enter Invoice By: Stock Item

Customer\*: C0001 Christopher Phang Transfer Document From: Transfer

Address: No 5, Jalan OZ, Taman Ozana Impian 75450 Melaka, Malaysia

Contact: Christopher Phang 011-1111111

P.O No.:

Currency\*: MYR 1 Get rate

Date\*: 2018-09-01 Invoice No.: IV0003

Payment Terms: Net 30 days Tags:

Location: Hq Salesperson:

Remark:

☐ Apply Margin Scheme  
☐ Apply Progress Invoicing  
☐ Apply Flat Rate Scheme

More Info

Enter Barcode: Click on the button next to the price to view Item Info. ☐ Discount by % Amount is: Tax Exclusive

Item Code*	Description	Quantity	UOM	Unit Price	Discount	Tax Code	%	Amount (RM)*
AA1	AA1	1.00	unit	100.00	\$		0.00	100.00
Item 1	Item 1	1.00	unit	100.00	\$	SL_5	5.00	100.00
special discount	special discount	1.00	unit		\$	SV_6	6.00	0.00
asd	asd	1.00	unit	11.00	\$	SL_10	10.00	11.00

Add line

Subtotal: 211.00  
SL\_5 (5%): 5.00  
SL\_10 (10%): 1.10  
Grand Total RM: 217.10

Journal Entry

**Actions** **Print / Email** **Show Related Doc** **Copy to New** **New** **Save** **Go to list**

You can also view the accounts that each item has registered by clicking on the **Journal Entry** hyperlink.

### Sales Invoice

Enter Invoice By Stock Item

Customer\* C0001 Christopher Phang
Transfer Document From  Transfer

Address No 5 Jalan OZ
Date\* 2018-09-01
Invoice No.\* IV0003

#### Journal Entry

Date	Document No.	Account Code	Account	Description	Debit	Credit	Last Modified By	Last Modified On
2018-09-01	IV0003	3000/000	Debtors Control Account		217.10		leongkl@a...	2018-08-29 14:46:45
2018-09-01	IV0003	5000/000	Sales	special discount		0.00	leongkl@a...	2018-08-29 14:46:45
2018-09-01	IV0003	5000/000	Sales	asd		11.00	leongkl@a...	2018-08-29 14:46:45
2018-09-01	IV0003	4030/100	SST - Service tax liability	SV_6 (6%)		0.00	leongkl@a...	2018-08-29 14:46:45
2018-09-01	IV0003	9210/100	SST - Sales Tax Liability	SL_5 (5%)		5.00	leongkl@a...	2018-08-29 14:46:45
2018-09-01	IV0003	9210/100	SST - Sales Tax Liability	SL_10 (10%)		1.10	leongkl@a...	2018-08-29 14:46:45
2018-09-01	IV0003	5000/000	Sales	Item 1		100.00	leongkl@a...	2018-08-29 14:46:45
2018-09-01	IV0003	5000/000	Sales	AA1		100.00	leongkl@a...	2018-08-29 14:46:45

OK

Add line

Subtotal 211.00  
SL\_5 (5%) 5.00  
SL\_10 (10%) 1.10  
Grand Total RM 217.10

Journal Entry

Actions
Print / Email
Show Related Doc

Copy to New
New
Save
Go to list

A gentle reminder: Please make sure all updates are reflected in your invoices before starting your daily business operation. You can save and print your invoice to verify these updates as well. You can refer to the screenshot on the next page.

**Treezsoft Support 2**

11111 22222 221312312 asdasd Malaysia

Phone No. : 0214785

(Sales Tax Reg. No : 999999) | (Service Tax Reg. No : 888888)

**Invoice**
**No. : IV0003**
**Christopher Phang**

No 5 Jalan OZ Taman Ozana Impian 75450 Melaka Malaysia

Christopher Phang Phone No. Phone No. : 011-11111111

Payment Terms : Net 30 days

Date : 2018-09-01

Due Date : 2018-10-01

Page : 1 of 1

Item.	Description	Qty	UOM	Unit Price MYR	Disc. MYR	Amount MYR
1	AA1	1.00	unit	100.00	0.00	100.00
[SL_5]	2 Item 1	1.00	unit	100.00	0.00	100.00
[SV_6]	3 special discount	1.00	unit	0.00	0.00	0.00
[SL_10]	4 asd	1.00	unit	11.00	0.00	11.00

**Ringgit Malaysia** : Two Hundred  
Seventeen And Cents Ten Only

<b>Sub Total</b>	<b>211.00</b>
<b>Sales Tax</b>	<b>6.10</b>
<b>Service Tax</b>	<b>0.00</b>
<b>Grand Total MYR</b>	<b>217.10</b>

Tax Code	Amount	Tax
SL @ 5%	100.00	5.00
SV @ 6%	0.00	0.00
SL @ 10%	11.00	1.10

**Note :**
**Authorised Signature**

You can check that your SST information and tax codes are shown accordingly. Please also note that the title is "Invoice" instead of tax invoice used during GST period.

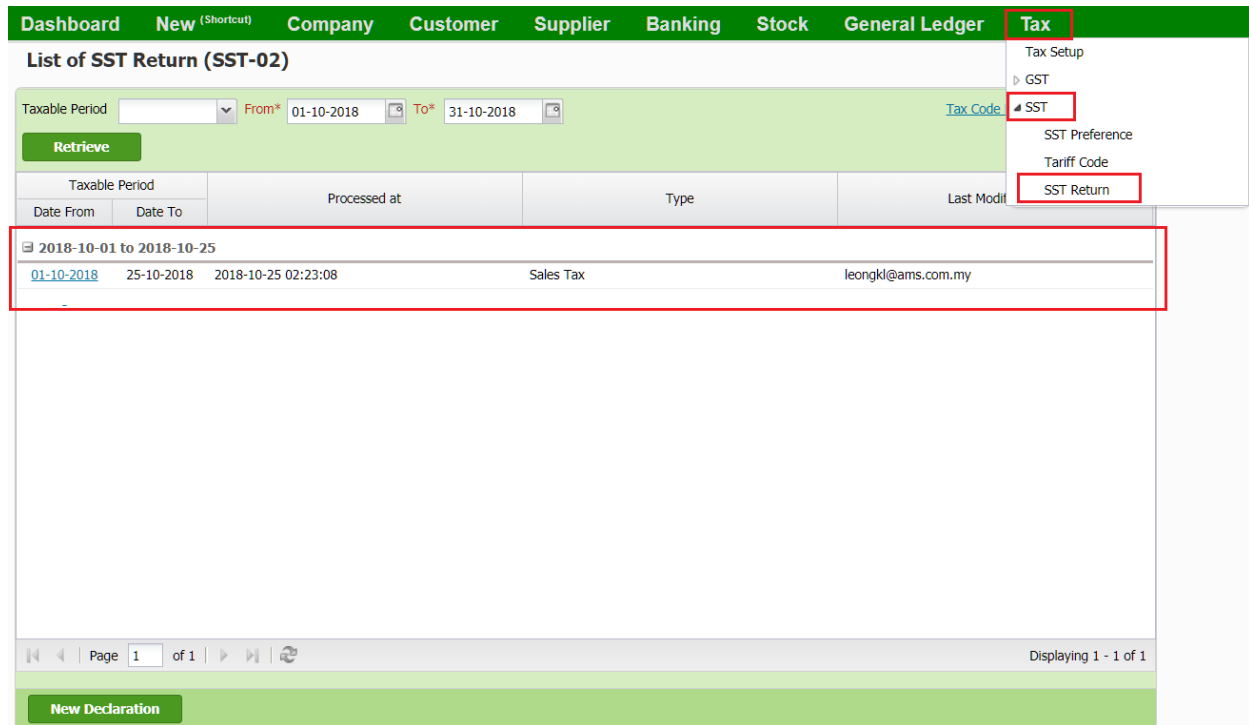
## 7) Generate SST Return (SST-02)

SST Return (SST-02) for Sales Tax and Service Tax need to be generated separately, if you are registered for both taxes.

Please note that for Service Tax return, only paid invoices or debit notes will be picked up, as it is “Cash Basis” according to the custom’s guideline.

To declare SST return, navigate through: **Tax > SST > SST Return**.

Click on **New Declaration** when you want to declare a new SST Return, or click on the **hyperlink** to



**Dashboard** **New** (Shortcut) **Company** **Customer** **Supplier** **Banking** **Stock** **General Ledger** **Tax**

**List of SST Return (SST-02)**

Taxable Period:  From\* 01-10-2018 To\* 31-10-2018 [Tax Code](#)

**Retrieve**

Taxable Period		Processed at	Type	Last Modified
Date From	Date To			
2018-10-01 to 2018-10-25				
<a href="#">01-10-2018</a>	25-10-2018	2018-10-25 02:23:08	Sales Tax	leongkl@ams.com.my

Page 1 of 1 | Displaying 1 - 1 of 1

**New Declaration**

## 7.1 Tax Summary

It displays the Supply and Purchase amount that occurred during the taxable period, group by SST tax code.

On the screen below, select the **taxable period** you wanted and click on **Process** to generate your SST return report.

**SST Return (SST-02)**

Taxable Period\*: 01-10-2018 To\*: 25-10-2018

Processed at: 2018-10-25 02:23:08

[Tax Code Mapping](#)

Type: ☒ Sales Tax ☐ Service Tax

Declaration Date\*: 25-10-2018

Process Save

New Delete Go to list

Tax Summary | Supply & Purchase Listing | SST Return

Tax Code	Amount	Rate	SST Amount
Supply			
SL_10	330.00	10.0	33.00
SL_5	110.00	5.0	5.50
<b>TOTAL</b>	<b>440.00</b>		<b>38.50</b>



## 7.2 Supply and Purchase Listing

It displays the details of all Supply and Purchase transactions that occurred during the taxable period. This allow you to do cross check easily.

You can click into each **hyperlink** to be directed to the document listed.

**SST Return (SST-02)**

Taxable Period\*: 01-10-2018 To\*: 25-10-2018 Processed at: 2018-10-31 09:10:00 [Tax Code Mapping](#)  
Type: ☒ Sales Tax ☐ Service Tax Declaration Date\*: 25-10-2018  

Process Save New Delete Go to list

Tax Summary **Supply & Purchase Listing** SST Return

Type: Tax Code: Search

Customer / Supplier	Date	Type	Doc. No	Description	Amount	Tax Rate	Tax Amount	Tax Code	Tariff Code
Supply									
Haslinda	12-10-2018	Sales Invoice	<a href="#">IV0083</a>	Ginger Powder 100g	55.00	10.0	5.50	SL_10	8471302000
Haslinda	12-10-2018	Sales Invoice	<a href="#">IV0083</a>	Ginger Powder 100g	55.00	10.0	5.50	SL_10	8471302000
Haslinda	12-10-2018	Sales Invoice	<a href="#">IV0083</a>	Ginger Powder 100g	55.00	10.0	5.50	SL_10	8471302000
Haslinda	12-10-2018	Sales Invoice	<a href="#">IV0083</a>	Ginger Powder 100g	55.00	5.0	2.75	SL_5	8471302000
Ms Tan Choi Moi	12-10-2018	Sales Invoice	<a href="#">IV0084</a>	Ginger Powder 100g	55.00	10.0	5.50	SL_10	8471302000
Ms Tan Choi Moi	12-10-2018	Sales Invoice	<a href="#">IV0084</a>	Ginger Powder 100g	55.00	10.0	5.50	SL_10	8471302000
Ms Tan Choi Moi	12-10-2018	Sales Invoice	<a href="#">IV0084</a>	Ginger Powder 100g	55.00	10.0	5.50	SL_10	8471302000
Ms Tan Choi Moi	12-10-2018	Sales Invoice	<a href="#">IV0084</a>	Ginger Powder 100g	55.00	5.0	2.75	SL_5	8471302000
<b>TOTAL</b>					<b>440.00</b>		<b>38.50</b>		

### 7.3 SST Return

It is a screen mimicking SST-02 form. All amounts will be automatically calculated for you and will be filled in to their respective column.

You can then easily copy and paste these figures when filling in your SST-02 form in the MySST website.

#### SST Return (SST-02)

Taxable Period\*: 01-10-2018 To\*: 25-10-2018

Type: ☒ Sales Tax ☐ Service Tax

Declaration Date\*: 25-10-2018

Processed at: 2018-10-26 12:14:48

[Tax Code Mapping](#)

Process Save
New Delete Go to list

Tax Summary Supply & Purchase Listing **SST Return**

#### PART B1 : SALES / SERVICE DETAILS

(5) No.	(6) Description of Taxable Goods / Type of Taxable Service Provided.*	(7) Customs Tariff Code / Service Type Code.*	(8) Value of Taxable Goods Sold / Value of Work Performed.* (RM)	(9) Value of Goods for Own Used / Disposed Values of Free Services (RM)	(10) Value of Taxable Service (RM)
1	LAPTOPS INCLUDING NOTEBOOKS AND SUBNOTEBOOKS	8471302000	440.00	0.00	0.00
<b>TOTAL</b>			<b>440.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET TOTAL</b>			<b>440.00</b>		

#### PART B2 : VALUE OF TAX PAYABLE FOR GOODS (SALES, DISPOSED, OWN USE) / SERVICES (SERVICES PERFORMED / OWN USE)

##### 11) Total Value of Tax Payable as Per Tax Rate

	Value of Taxable Sales / Service / No. of Cards	Tax Rate	Value of Tax Payable
a) Taxable Goods at 5% Rate	RM 110.00	5%	RM 5.50
b) Taxable Goods at 10% Rate	RM 330.00	10%	RM 33.00
c) Taxable Services other than from Group H	RM 0.00	6%	RM 0.00
d) Taxable Services from Group H	0.00 Unit	RM 25	RM 0.00

##### 12) Total Value of Tax Payable

(12) = [11(a) + 11(b)] OR [11(c) + 11(d)]

RM 38.50

##### 13) Amount of Tax Deducted from Credit Note / Contra Tax

RM 0.00

##### 14) Total Tax Payable Before Penalty Imposed

(14) = (12) - (13)

RM 38.50

If you found some mistakes in your transactions, you may first update the transaction and then reprocess the SST Return.

You can easily be directed to list of transactions by clicking the respective figure.

Lastly, remember to **save** your SST Return.